

**WEST DEER  
TOWNSHIP  
SUPERVISORS  
MEETING**



**August 21, 2019**

**6:00pm: Executive Session**

**6:30pm: Regular Business Meeting**

Members present:  
Dr. DiSanti \_\_\_\_\_  
Mrs. Jordan \_\_\_\_\_  
Mr. Karpuzi \_\_\_\_\_  
Mr. Maudhuit \_\_\_\_\_  
Mrs. Romig \_\_\_\_\_  
Mr. Vaerewyck \_\_\_\_\_  
Mrs. Hollibaugh \_\_\_\_\_

WEST DEER TOWNSHIP  
Board of Supervisors  
August 21, 2019

6:30 pm: Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
  - C. Tax Refunds
9. Police Chief's Report
10. Public Works Foreman's Report
11. Engineer's Report
12. Building Inspector/Code Enforcement Officer's Report
13. Report from the Parks & Recreation Board
14. Acceptance: 2020 Minimum Municipal Obligations (MMOs)
15. Adoption: Resolution No. 2019-4: Fee Resolution
16. Adoption: Resolution No. 2019-5: GEDF Grant
17. Approval: Allegheny County Winter Maintenance Agreement
18. Approval: Military Banner Program
19. Authorization: Advertisement of Ordinance No. 432 (Zoning Map Corrections)
20. Authorization: Advertisement of Sale of Public Works Truck
21. Authorization: Option Years of Solid Waste Collection and Recyclable Contract
22. Award: C2P2 Nike Site Landscaping Bids
23. Award: C2P2 Nike Site Parking Lots
24. Award: Police Interceptor SUV and Financing
25. Committee Reports
26. Old Business
27. New Business
28. Set Agenda/September 18, 2019
29. Comments from the Public
30. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

4 Executive Session Held

## REGISTERED COMMENTS FROM THE PUBLIC

- Ms. Janet Dietrich, 392 Deer Creek Valley Road
  - Noise ordinance regarding JB's Roadhouse on Saxonburg Boulevard

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**COMMENTS FROM THE PUBLIC**

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

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**ACCEPT MINUTES**

ATTACHED ARE THE MINUTES OF THE JULY 17, 2019 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE JULY 17, 2019 MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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West Deer Township  
Board of Supervisors  
17 July 2019  
6:30 p.m.

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr.; Beverly Jordan; Arlind Karpuzi; Shawn Maudhuit; and Joyce A. Romig. Member absent: Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

#### PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

#### REGISTERED COMMENTS FROM THE PUBLIC

- Mr. George Germanich, Deer Lakes Bowl
  - Mr. Germanich – proprietor of Deer Lakes Bowl – commented that he recently installed a new outdoor patio, and that a neighbor called the Pennsylvania Liquor Control Board (LCB) to complain about the noise/music. He said that the Deer Lakes Bowl received a citation and would be watched by the LCB.
  - Mr. Germanich explained the Township can petition the LCB to exempt the Deer Lakes Bowl from the LCB's noise ordinance and put them under the Township's jurisdiction. He explained the music will only be on a Friday or Saturday until 11 p.m.
  - The Board supported Mr. Germanich's initiative, but did not have enough information to take action. Mr. Mator stated he had been in contact with Mr. Germanich, and that Mr. Germanich's attorney had been working on the necessary process. He therefore advised the Board to request Mr. Germanich have his attorney contact Mr. Happel. Mr. Germanich agreed, and the Board said they would revisit this matter at a later date.

#### COMMENTS FROM THE PUBLIC

- Mrs. Colleen Scarantine, 35 Deer Park Drive
  - Mrs. Scarantine spoke in support of the Deer Lakes Bowl, and presented a signed petition circulated by her son, Gavin, of 150 people in favor of the music at the Deer Lakes Bowl.
- Mr. Ken Betts, 11 Betty Lane
  - Mr. Betts commented on the recent rains – from Carl Lane to Betty Lane – causing a swampy area in his back yard. The Board directed Mr. Shoup and Mr. Yourish to investigate and report back to them.

- Mr. Adam Fusan, 1914 Saxonburg Boulevard
  - Mr. Fusan requested the removal of the new streetlight at McKrell Road and Saxonburg Boulevard. He stated that it lights up the whole valley, and is way too bright. The Board directed Mr. Mator to contact Duquesne Light to see if anything can be done to reduce the intensity of the light.
  
- Mr. Ed Leya, 29 Crest Street
  - Mr. Leya commented on the recent rains causing runoff from the Stonecrest Plan and creating a swampland behind McKrell Road and Crest Street. The Board directed Mr. Shoup and Mr. Yourish to investigate and report back to them, and for Mr. Mator to contact Mr. Leya with their findings.
  
- Ms. Annie Catanese, 66 McKrell Road
  - Ms. Catanese requested streetlights at 66 McKrell Road and Catanese Gas Station on Little Deer Creek Road. Supervisor Romig stated that the Public Works Committee had discussed her request at their meeting, and that – based on the recommendation of Chief Lape and Public Works Foreman was that neither light was warranted – denied the request.
  - Ms. Catanese invited the Board members to visit the locations themselves, and some supervisors said they would.

**ACCEPT MINUTES**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to accept the minutes of the June 19, 2019 meeting as presented. A roll call vote was taken. Members voting yes: Mr. Karpuzi; Mr. Maudhuit; Dr. DiSanti; and Mrs. Hollibaugh. Members abstaining: Mrs. Jordan and Mrs. Romig (both were absent from the meeting). Motion carried, 4-yes, 0-no, and 2-abstention.

**MONTHLY FINANCIAL REPORT**

Mrs. Nardis was not present, but copies of the Finance Officer’s Report were available for review.

**TOWNSHIP OF WEST DEER**  
**FINANCE OFFICER'S REPORT**  
**30 June 2019**

**I - GENERAL FUND:**

	<b><u>June</u></b>	<b><u>YTD</u></b>	<b><u>% of Budget</u></b>
<b>Revenues</b>	540,661.50	4,143,713.07	64.96%
<b>Expenditures</b>	268,455.60	2,819,592.90	44.20%
 <b>Cash and Cash Equivalents:</b>			
Sweep Account		1,526,658.12	
			1,526,658.12

**II - SPECIAL REVENUE FUNDS**

**Cash and Cash Equivalents:**

**Street Light Fund:**

Sweep Account - Restricted 53,118.53

**Fire Tax Fund:**

Sweep Account - Restricted 80,139.89

**State/Liquid Fuels Fund:**



Sweep Account - Restricted	109,626.96	
		<b>242,885.38</b>
<b>Investments:</b>		
<b>Operating Reserve Fund:</b>		
Sweep Account - Reserved	195,619.12	
<b>Capital Reserve Fund:</b>		
Sweep Account - Reserved	1,338,256.64	
		<b>1,533,875.76</b>
 <b>III - CAPITAL PROJECT FUNDS:</b>		
<b>Cash and Cash Equivalents:</b>		
	0.00	
		<b>0.00</b>
 <b>TOTAL CASH BALANCE 6/30/19</b>		
		<b>3,303,419.26</b>

**Interest Earned June 2019** **1,799.11**

	6/1/2019 Debt Balance	June Principal Payment	6/30/2019 Debt Balance
<b>Mars National - VFC #3</b>	\$183,939.80	\$2,607.94	\$179,777.22
<b>NexTier Bank VFC #2</b>	\$433,343.19	\$2,680.96	\$432,060.74

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to approve the Finance Officer’s Report as submitted. Motion carried unanimously 6-0.

**LIST OF BILLS**

Amerikohl Aggregates Inc .....	2866.50
Amerikohl Transport Inc .....	1691.22
Bearcom .....	194.97
Best Wholesale Tire Co., Inc.....	1957.50
Griffith, McCague & Happel, PC.....	399.00
Hei-Way, LLC.....	244.18
Jordan Tax Service, Inc .....	1616.62
Kress Tire .....	1561.72
Krigger & Co.....	31.24
Mark C. Turnley.....	3650.00
Northeast Paving .....	1841.82
Office Depot.....	660.42
Shoup Engineering Inc .....	20613.00
Stephenson Equipment, Inc .....	1066.48
Toshiba Financial Services.....	486.02
Tristani Brothers, Inc.....	2913.50
Wine Concrete Products, Inc.....	2700.00
Youngblood Paving Inc.....	174205.20

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 6-0.

### **TAX REFUNDS**

The Board is in receipt of a list from the Tax Collector requesting the issuance of Real Estate Tax refunds due to assessment changes by Allegheny County for the Year 2019.

#### **2019 REAL ESTATE TAX REFUNDS**

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Breyak Edward A Etal	1509-R-287	\$ 127.17
Cole Jeffrey D / Alm-Cole Ashley A	2194-J-115	\$ 11.72
Hazlett, Dawn	1513-A-103	\$ 126.00
COPAM Properties Inc	2010-F-284	\$1,439.61

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 6-0.

### **POLICE CHIEF'S REPORT**

Mrs. Hollibaugh stated that Chief Lape was not present, as his mother passed away earlier that day.

Sgt. Robert Loper was present and provided a summary report on the Police Department for the month of June 2019. A copy of the report is on file at the Township. Questions and comments followed.

### **BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT**

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of June 2019. A copy of the report is on file at the Township. Questions and comments followed.

### **REPORT FROM THE PARKS AND RECREATION BOARD**

Mrs. Amy Stark, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township. Questions and comments followed.

Discussion also took place regarding the lack of volunteers and turnover on the Parks and Recreation Board. Mrs. Stark alerted the Board of new vacancies, and the Board agreed to advertise for the position(s). Mr. Mator stated he would ask also Mrs. Sopko to list the vacancies on the Township website.

### **ENGINEER'S REPORT**

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

#### **Projects**

- DCNR C2P2 Project
  - Mr. Shoup stated he would address the Project as motions came up later in the meeting.

Development/Subdivision Reviews

- Moretti-Payne Plan
  - Mr. Shoup notified the Board that a review – with a letter dated 2 July 2019 – of the planning module for this four-lot subdivision has been performed and submitted to the Township in anticipation of their vote later in the evening.

**ACCEPTANCE: RETIREMENT OF CATHERINE SOPKO**

On 1 July 2019, Administrative Assistant Catherine Sopko submitted her formal Notice of Retirement, effective 29 February 2020.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to accept the Notice of Retirement from Administrative Assistant Catherine Sopko effective 29 February 2020. Motion carried unanimously 6-0.

**ACCEPTANCE: RETIREMENT OF DENISE TEORSKY**

On 9 July 2019, Code Enforcement Administrative Assistant Denise Teorsky submitted her formal Notice of Retirement effective 8 January 2020.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to accept the Notice of Retirement from Code Enforcement Administrative Assistant Denise Teorsky effective 8 January 2020. Motion carried unanimously 6-0.

**ACCEPTANCE: RETIREMENT OF JOHN YOURISH**

On 28 June 2019, Public Works Foreman John Yourish submitted his formal Notice of Retirement effective 31 January 2020.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to accept the Notice of Retirement from Public Works Foreman John Yourish effective 31 January 2020. Motion carried unanimously 6-0.

**ADOPT RESOLUTION #2019-2: MORETTI-PAYNE PLAN OF LOTS PLANNING MODULE**

Resolution #2019-2 is a Resolution for the PA DEP Sewage Facilities Planning Module for the Moretti-Payne Plan of Lots located at 358 Deer Creek Valley Road, Tarentum, PA 15084, in the R-2 Semi-Suburban Residential Zoning District.

Mr. Shoup reviewed the PA Department of Environmental Protection Planning Module documents and found the Planning Module to be in proper order. Mr. Shoup therefore recommended that it be approved by the Township by Resolution.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan adopting Resolution #2019-2 for the PA DEP Sewage Facilities Planning Module for the Moretti-Payne Plan of Lots. Motion carried unanimously 6-0.

**ADOPT RESOLUTION #2019-4: COMMENDATION/JUSTIN HOLTGRAVER**

**A RESOLUTION OF THE TOWNSHIP OF WEST DEER  
OFFICIALLY COMMENDING JUSTIN HOLTGRAVER.**

**WHEREAS**, Justin Holtgraver, as Manager at the McCandless Township Lowes/Partners and Friends, supplied the materials for – and organized the building of – the Little Free Library boxes in West Deer Township; and

**WHEREAS**, Justin Holtgraver, is also a resident of West Deer Township, and the Board sincerely thanks him for all his effort in this endeavor.

**NOW, THEREFORE**, West Deer Township does hereby formally commend Justin Holtgraver in appreciation of his efforts in bringing Little Free Libraries to the Township.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan adopting Resolution #2019-3 commending Justin Holtgraver for his work towards the Little Free Libraries. Motion carried unanimously 6-0.

Mr. Holtgraver was present and the Board presented him with the Commendation/Resolution.

**APPROVAL: MILITARY BANNERS**

At its last meeting, the Board of Supervisors discussed the possibility of permitting – and supporting – a military banner program for the Veterans of West Deer Township. The Financial and Legal Committee met and is advising that the first step – entering into agreements with the electric companies so we can legally use their poles – be approved. The Board received a sample agreement from West Penn Power, and a similar agreement would be entered into with Duquesne Light.

At this time, Mrs. Hollibaugh asked Supervisor DiSanti to inform those in attendance where the project stood. Dr. DiSanti recapped the parameters of the project, including costs, materials, and locations. He stated that the Committee had met to go over requirements, and requested that the Board formally adopt the full program in August.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to approve the execution of an agreement with West Penn Power (First Energy) and Duquesne Light to permit the use of their electric poles for a Military Banner Program. Motion carried unanimously 6-0.

**AUTHORIZATION: ADVERTISEMENT OF PUBLIC WORKS AND SECRETARIAL POSITIONS**

As stated earlier, three Township employees are retiring in early 2020. All three positions will therefore need filled from external sources. The Township Manager is recommending the advertisement of these positions, as necessary (one position could potentially be filled by a secretarial interviewee from earlier in the year when the Police Secretary was hired).

Chairwoman Hollibaugh stated she felt the process should be started from scratch, and that the other interviewee could be invited to apply again. Mrs. Jordan concurred, but asked Mr. Mator his thoughts.

Mr. Mator stated that he felt the interviewee sufficiently impressed both he and Chief Lape enough that he was comfortable with foregoing the process for that position and hiring her, but that it is the Board's decision what direction they choose to go in.

The other supervisors agreed with opening the process for all three positions.

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to authorize the advertisement of a public works laborer and both secretarial positions. Motion carried unanimously 6-0.

**AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICERS**

The Board received a memorandum from Chief Lape recommending the hiring of Bryan Borghi for the position of part-time police officer. A satisfactory background check was performed.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to hire Bryan Borghi as a part-time police officer of West Deer Township, with the condition he completes all the necessary steps in obtaining his certification from the PA Municipal Officers Training Commission. Motion carried unanimously 6-0.

Mr. Borghi was present at the meeting, provided the Board with a short history of his background, and thanked the Board.

**AUTHORIZATION: C2P2 NIKE SITE BLEACHERS**

A budgeted and approved part of the current phase of the 2015 Park Master Plan is the purchase and installation of portable bleachers at the Nike Site. The Board received a copy of the Park Master Plan and supporting documentation.

The bleachers were bid as part of the State's COSTARS Agreement, and the Board was provided an updated quotation prior to the business meeting.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to authorize the purchase and installation of six sets of Nike Site bleachers from Play & Park Structures at the COSTARS price of \$43,688.40. Motion carried unanimously 6-0.

**AUTHORIZATION: C2P2 NIKE SITE PAVILIONS**

A budgeted and approved part of the current phase of the 2015 Park Master Plan is the purchase and installation of pavilions at the Nike Site. The pavilions were bid as part of the State's COSTARS Agreement.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to authorize the purchase and installation of two Nike Site pavilions from Jeffrey Associates at the COSTARS price of \$70,390.00. Motion carried unanimously 6-0.

**AUTHORIZATION: C2P2 NIKE SITE PLAYGROUND**

A budgeted and approved part of the current phase of the 2015 Park Master Plan is the purchase and installation of a playground at the Nike Site. The playground was bid as part of the State's COSTARS Agreement, and the Board was provided an updated quotation prior to the business meeting.

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Karpuzi to authorize the purchase and installation of a Nike Site playground from Play & Park Structures at the COSTARS price of \$54,512.93. Motion carried unanimously 6-0.

**DISCUSSION: FIREWORKS ORDINANCE**

With the Pennsylvania Law being changed last year regarding firework purchase and use, municipalities across the Commonwealth are dealing with complaints from residents regarding them.

Mr. Mator briefly described the issues – such as times, noise, debris, and safety – and commented that he was working directly with the North Hills Council of Governments and other managers to have a model ordinance drafted by the COG solicitor and sent to the individual municipalities for review.

**COMMITTEE REPORTS**

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – ABSENT – EMS Committee
- 2) Mrs. Romig – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – Parks & Recreation Committee
- 5) Mr. Karpuzi – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – North Hills COG Report

**OLD BUSINESS**

- Dr. DiSanti praised Public Works Foreman John Yourish and the Public Works crew for removing the trees from Little Deer Creek near the State bridge in Russellton.

**NEW BUSINESS**

- Mrs. Jordan requested that – in the future – a report from the Public Works Department be added to the agenda. The Board concurred.
- Mrs. Romig informed the public of an upcoming closure – scheduled for July 22<sup>nd</sup> through August 20<sup>th</sup> – on Mountainview Road as PennDOT performs repairs to the slides below Bryson Road.

**SET AGENDA: REGULAR BUSINESS MEETING**

21 August 2019

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
  - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks and Recreation Board
12. Engineer's Report
13. Authorization: Hiring of Part-time Police Officers
14. Authorization: Purchase of a 2020 Ford Interceptor SUV
15. Authorization: Option Years Solid Waste Collection & Recyclable Contract
16. Authorization: C2P2 Bairdford Park Landscaping/Wall Bids
17. Authorization: C2P2 Nike Site Landscaping/Wall Bids
18. Authorization: C2P2 Nike Site Parking Lots

19. Authorization: C2P2 Nike Site Restroom
20. Committee Reports
21. Old Business
22. New Business
23. Set Agenda / 18 September 2019
24. Comments from the Public
25. Adjournment

Items Added:

- \*Banner Program
- \*Parks & Recreation Appointment
- \*Fee Resolution

**COMMENTS FROM THE PUBLIC**

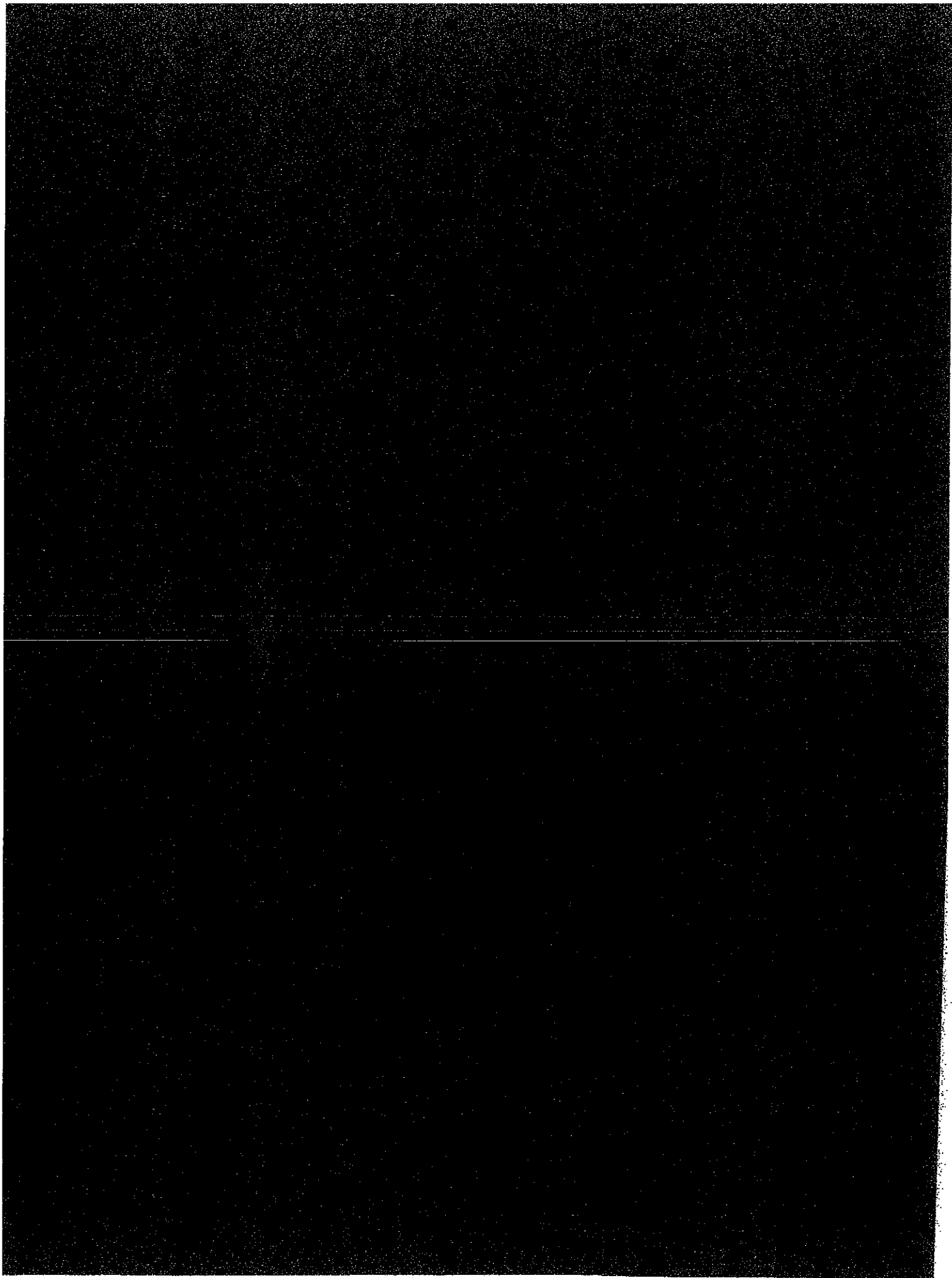
- Chief Josh Wiegand, Fire Company No. 3
  - Chief Wiegand expressed his displeasure that the last public safety meeting was cancelled. He stated that there are critical issues which need to be discussed, and that he felt the Board is not giving them proper attention. He stated that he addressed the Board earlier in the year and requested better communication, but that he did not see that happening.
  - He said that the most urgent matter was the lack of volunteers, and urged the Board to open lines of communication with the fire departments. Supervisor Jordan and Mr. Mator spoke to what was discussed at the last public safety meeting regarding enhanced communication – namely having fire reports and department financial reports given at public meetings. Chief Wiegand said he could only speak for his department, but said – despite much of that information being on #3’s website – he would not have a problem with doing so. Chief Wiegand did apologetically remind the Board that there was going to be a change in the Board of Supervisors in January, and that he felt it was not a valuable use of time to have to restate the same points to a different Board at that time. He therefore asked that be taken into consideration.
  - Chief Wiegand mentioned that he was upset the Fire Company was charged to rent the pavilion at Bairdford Park. Supervisors asked Mr. Mator why that was so, given that they changed the Fee Resolution to offer the pavilion at no cost to non-profits like the Company, and Mr. Mator answered that the Board changed the Fee Resolution to waive the fee for non-profits from Monday through Thursday only. He advised the Board that the Fee Resolution could be modified so that this would not happen in the future, but that nothing could be done at the present meeting since that is the Fee Schedule currently in place. Mr. Happel concurred, and the Board agreed to address the matter at its August meeting.

**ADJOURNMENT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to adjourn the meeting at 9:15 p.m. Motion carried unanimously 6-0. Meeting adjourned.

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Daniel J. Mator, Jr., Township Manager





**MONTHLY FINANCIAL REPORT**

A) **FINANCE OFFICER'S REPORT**

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

MOTION    SECOND    AYES    NAYES

MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

*B-A*

**TOWNSHIP OF WEST DEER**  
**FINANCE OFFICER'S REPORT**  
**July 31, 2019**

**I - GENERAL FUND:**

	<u>July</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	369,244.45	4,512,957.52	70.75%
Expenditures	509,708.00	3,329,302.62	52.19%

**Cash and Cash Equivalents:**

Sweep Account

1,382,618.82

**1,382,618.82**

**II - SPECIAL REVENUE FUNDS**

**Cash and Cash Equivalents:**

**Street Light Fund:**

Restricted

53,473.15

**Fire Tax Fund:**

Restricted

68,505.19

**State/Liquid Fuels Fund:**

Restricted

109,831.09

**231,809.43**

**Investments:**

**Operating Reserve Fund:**

Reserved

195,812.60

**Capital Reserve Fund:**

Reserved

1,346,371.70

**1,542,184.30**

**III - CAPITAL PROJECT FUNDS:**

**Cash and Cash Equivalents:**

0.00

**0.00**

**TOTAL CASH BALANCE 7/31/19**

**3,156,612.55**

**Interest Earned July 2019**

**10,142.08**

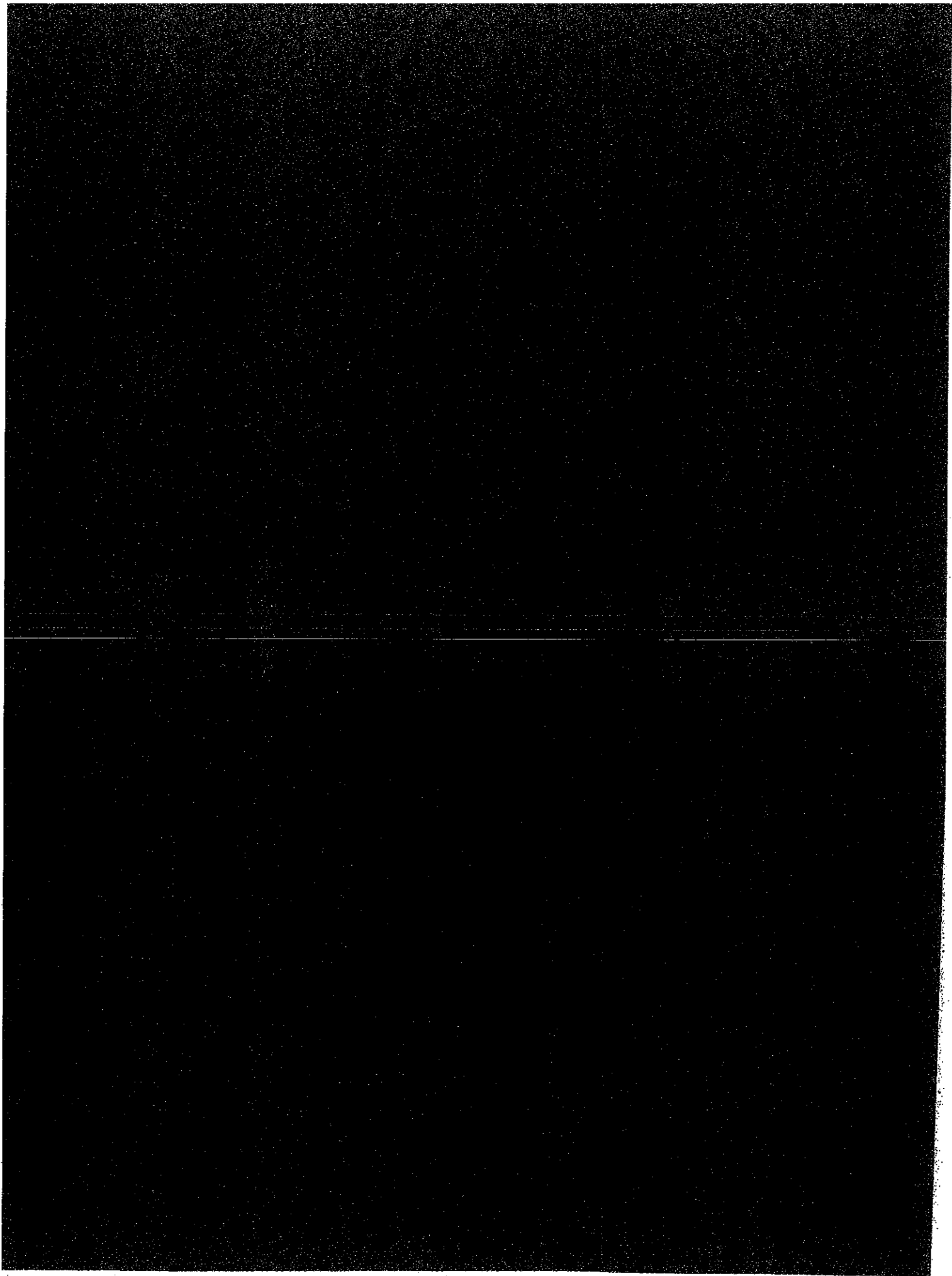
	<u>7/1/2019</u>		<u>July</u>	<u>7/31/2019</u>
	<u>Debt Balance</u>		<u>Principal</u>	<u>Debt Balance</u>
			<u>Payment</u>	
<b>Mars National - VFC #3</b>	179,680.80	\$	2,607.94	177,916.97
<b>NexTier Bank VFC #2</b>	432,060.74	\$	2,680.96	430,729.16

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

**INTEREST EARNED - 2019**

	<u><b>JULY</b></u>	<u><b>YTD</b></u>
GENERAL FUND	\$1,115.60	\$3,547.08
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$19.11	\$99.02
OPERATING RESERVE	\$193.48	\$1,266.69
STATE FUND	\$204.13	\$2,788.86
CAPITAL RESERVE	<u>\$8,609.76</u>	<u>\$8,632.29</u>
<b>TOTAL INTEREST EARNED</b>	<u><b>\$10,142.08</b></u>	<u><b>\$16,333.94</b></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-B

By Name  
Cutoff as of: 12/31/9999

Time: 12:52 pm  
Date: 08/14/2019  
Page: 1

Due Dates: 08/15/2019 thru 08/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00674 BEARCOM Road: Radio Equip Maint	430.327 0819	4867724 08/01/2019	57.47 08/15/2019				57.47		N
00674 BEARCOM POL: Radio Equip Maint	410.328 0819	4868727 08/02/2019	137.50 08/15/2019				137.50		N
Name: BEARCOM			194.97				194.97		
00553 BEST WHOLESALE TIRE Police:Car#32-Hose intake/heat0719	410.374 0719	15432 07/10/2019	372.85 08/15/2019				372.85		N
00553 BEST WHOLESALE TIRE Police:Car#33-011 change/fillte0719	410.374 0719	15518 07/23/2019	42.65 08/15/2019				42.65		N
00553 BEST WHOLESALE TIRE Police:Car#38-brake pads/pin 80719	410.374 0719	15532 07/24/2019	292.05 08/15/2019				292.05		N
00553 BEST WHOLESALE TIRE Police:Car#31-011 change/fillte0719	410.374 0719	15541 07/28/2019	52.65 08/15/2019				52.65		N
Name: BEST WHOLESALE TIRE CO, INC			760.20				760.20		
10315 GRIFFITH, MCCAGUE & Legal Services-General	404.111 0719	273934 07/31/2019	1732.00 08/15/2019				1732.00		N
10315 GRIFFITH, MCCAGUE & Legal Services-DCNR Grant	404.111 0719	273935 07/31/2019	123.50 08/15/2019				123.50		N
10315 GRIFFITH, MCCAGUE & Legal Services-Frances Colton0719	404.111 0719	273936 07/31/2019	76.00 08/15/2019				76.00		N
Name: GRIFFITH, MCCAGUE & HAPPEL, PC			1931.50				1931.50		
00283 HAMPTON CONCRETE PRO Road:12x17 Angle Grate-Road B10819	430.373 0719	14546 08/08/2019	135.00 08/15/2019				135.00		N
Name: HAMPTON CONCRETE PRODUCTS INC			135.00				135.00		
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0719	90723013 07/24/2019	229.43 08/15/2019				229.43		N
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0719	90724012 07/25/2019	316.29 08/15/2019				316.29		N
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0719	90729008 07/30/2019	302.36 08/15/2019				302.36		N

By Name  
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Time: 12:52 pm  
Date: 08/14/2019  
Page: 2

Due Dates: 08/15/2019 thru 08/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: HEI-WAY, LLC									
00005 HEI-WAY, LLC	430.372	9080607	325.30				325.30		
Road: Cold Patch	0819	08/07/2019	08/15/2019	08/08/2019					
Name: HEI-WAY, LLC									
00106 JORDAN TAX SERVICE,	403.140	7-19-149	900.00				900.00		
15 Liens-certifying for liens	0719	07/26/2019	08/15/2019	07/29/2019					
Name: JORDAN TAX SERVICE, INC.									
00106 JORDAN TAX SERVICE,	403.140	7-C-#121	753.99				753.99		
Delinquent R E Tax Commission	0719	07/26/2019	08/15/2019	07/30/2019					
Name: JORDAN TAX SERVICE, INC.									
00106 JORDAN TAX SERVICE,	403.140	7-C-#122	17.00				17.00		
Municipal Claim-Demolition	0719	07/26/2019	08/15/2019	07/30/2019					
Name: JORDAN TAX SERVICE, INC.									
00362 KRESS TIRE	454.374	10000-11	25.00				25.00		
Park: Flat tire repaired	0719	07/29/2019	08/15/2019	07/29/2019					
Name: KRESS TIRE									
00362 KRESS TIRE	430.372	10000-7	840.00				840.00		
Road: Boom Mower/Tire-Road Serv	0719	07/29/2019	08/15/2019	07/30/2019					
Name: KRESS TIRE									
00362 KRESS TIRE	430.374	9989-22	204.00				204.00		
Road: Boom Mower-TIRE/Disposal	0819	08/12/2019	08/15/2019	08/13/2019					
Name: KRESS TIRE									
00362 KRESS TIRE	410.374	9992-27	80.00				80.00		
Police: CAR #33-Mount/Bal/Disp	0719	07/15/2019	08/15/2019	08/05/2019					
Name: KRESS TIRE									
00362 KRESS TIRE	430.374	9996-21	48.00				48.00		
Road: Trk #7-used tire/disposal	0819	08/06/2019	08/15/2019	08/07/2019					
Name: KRESS TIRE									
00580 KRIGGER & CO	454.374	487787	319.95				319.95		
Park: Trimmer	0719	07/11/2019	08/15/2019	07/18/2019					
Name: KRIGGER & CO									
00102 LINDY PAVING INC	430.372	DA141484	891.00				891.00		
Road: 9.5MM RAP B	0719	07/25/2019	08/15/2019	07/29/2019					
Name: LINDY PAVING INC									
00207 NORTHEAST PAVING	430.372	2033169	1044.04				1044.04		
Road: Asphalt	0719	07/09/2019	08/15/2019	07/15/2019					

By Name  
Cutoff as of: 12/31/9999

Time: 12:52 pm  
Date: 08/14/2019  
Page: 3

Due Dates: 08/15/2019 thru 08/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00207 NORTHEAST PAVING Road: Asphalt	430.372 0719	2033641 07/10/2019	1557.72 08/15/2019				1557.72		N
00207 NORTHEAST PAVING Road: Asphalt	430.372 0719	2035079 07/15/2019	1709.07 08/15/2019				1709.07		N
00207 NORTHEAST PAVING Road: Asphalt	430.372 0719	2035522 07/16/2019	1805.91 08/15/2019				1805.91		N
00207 NORTHEAST PAVING Road: Asphalt	430.372 0719	2036292 07/18/2019	1082.52 08/15/2019				1082.52		N
00207 NORTHEAST PAVING Road: Asphalt	430.372 0719	2036789 07/19/2019	652.20 08/15/2019				652.20		N
00207 NORTHEAST PAVING Road: Asphalt	430.372 0719	2038498 07/25/2019	520.74 08/15/2019				520.74		N
Name: NORTHEAST PAVING			8372.20				8372.20		
00657 OFFICE DEPOT Office Supplies	406.210 0719	342917967001 07/17/2019	248.91 08/15/2019				248.91		N
00657 OFFICE DEPOT Office Supplies	406.210 0719	343112032001 07/17/2019	442.64 08/15/2019				442.64		N
00657 OFFICE DEPOT Cleaning Supplies	409.226 0719	346683578001 07/23/2019	52.59 08/15/2019				52.59		N
00657 OFFICE DEPOT Office Supplies	406.210 0719	347220918001 07/24/2019	27.99 08/15/2019				27.99		N
00657 OFFICE DEPOT Office Supplies	406.210 0819	353445322001 08/01/2019	90.19 08/15/2019				90.19		N
00657 OFFICE DEPOT Cleaning Supplies	409.226 0819	353445322001 08/01/2019	8.10 08/15/2019				8.10		N
Name: OFFICE DEPOT			870.42				870.42		
00830 SHoup ENGINEERING IN Engineering: Moretti-Payne PLa0719	408.319 07/31/2019	19-235 07/31/2019	76.50 08/15/2019				76.50		N
00830 SHoup ENGINEERING IN Engineering: MiscelTaneous	408.313 07/31/2019	19-236 07/31/2019	841.50 08/15/2019				841.50		N



By Name  
Cutoff as of: 12/31/9999

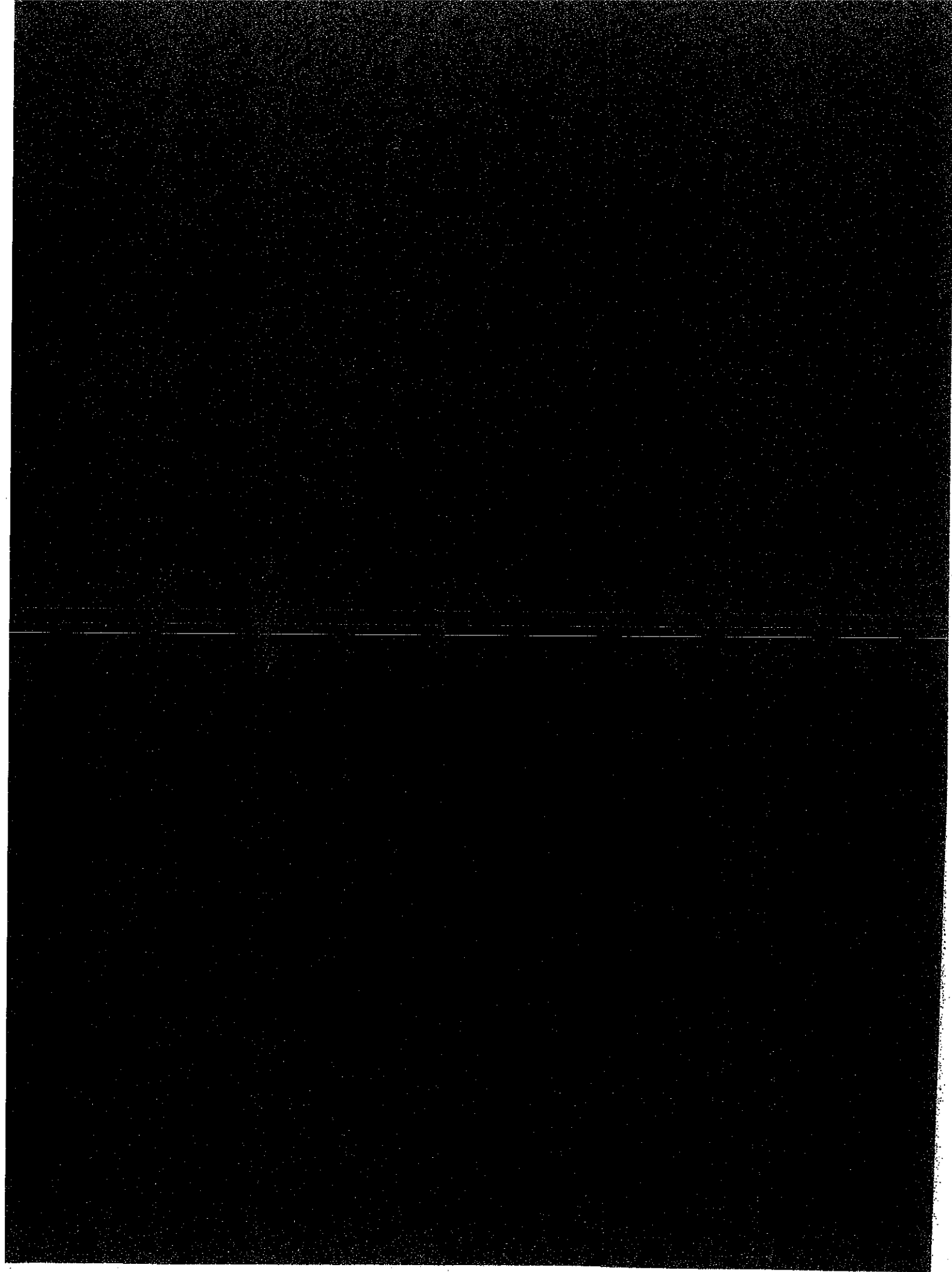
Time: 12:52 pm  
Date: 08/14/2019  
Page: 4

Due Dates: 08/15/2019 thru 08/15/2019

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00830	SHOUP ENGINEERING IN	408.319	19-237	127.50				127.50		
	Engineering: Brnardic-Union	R00719	07/31/2019	08/15/2019	08/02/2019					
Name: SHOUP ENGINEERING INC.				1045.50				1045.50		
00074	STEPHENSON EQUIPMENT	430.611	18018556	5996.16				5996.16		
	Road:Pipe-6"x100/12" x 20	0719	07/23/2019	08/15/2019	07/29/2019					
00074	STEPHENSON EQUIPMENT	430.372	18019263	77.15				77.15		
	Road: filter air out	0819	08/09/2019	08/15/2019	08/14/2019					
Name: STEPHENSON EQUIPMENT, INC.				6073.31				6073.31		
00577	TOSHIBA FINANCIAL SE	410.261	69880919	241.26				241.26		
	Lease & Maintenance of copiers	0719	07/28/2019	08/15/2019	08/05/2019					
00577	TOSHIBA FINANCIAL SE	406.261	69880919	244.76				244.76		
	Lease & Maintenance of copiers	0719	07/28/2019	08/15/2019	08/05/2019					
Name: TOSHIBA FINANCIAL SERVICES				486.02				486.02		
00067	TRISTANI BROTHERS, I	430.374	190730	759.48				759.48		
	Road:2011 F550-front wheel cal	10719	07/31/2019	08/15/2019	08/07/2019					
00067	TRISTANI BROTHERS, I	430.374	190731	170.00				170.00		
	Road:Trk #9-Repair Drive Seat	0719	07/31/2019	08/15/2019	08/07/2019					
Name: TRISTANI BROTHERS, INC.				929.48				929.48		

FINAL TOTALS: 26050.92

26050.92



C) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF REAL ESTATE TAX REFUNDS DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEARS 2019 & 2018.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ISSUE THE TAX REFUNDS AS SUBMITTED BY THE TAX COLLECTOR.

*(You do not have to read the list ....the names, lot & block, & amounts will be typed in the minutes.)*

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-C

WEST DEER TOWNSHIP

Date: 07/30/19  
Time: 09:25:45

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL  
July 2019  
Refunds Due to County Change Orders

Payable to: DIPASQUALE GEORGINA | SMITH  
2022 CHURCH ST  
RUSSELLTON PA 15076

Lot & Block 1361-M-305  
181 MICHAEL RD  
RUSSELLTON PA 15076

Refund of 50.11 due for tax year: 2019

Orig Value:	20,400	Orig Tax:	59.78
New Value:	3,300	New Tax:	<u>9.67</u>
Exoneration:	17,100	Refund:	50.11

\*\*\*\*\*

Payable to: MAZUREK RONALD J | JACQUELINE (W)  
77 S MAIN ST  
WASHINGTON PA 15301

Lot & Block 1214-E-343  
317 RIDGE VIEW CT  
ALLISON PARK PA 15101

Refund of 57.43 due for tax year: 2019

Orig Value:	275,400	Orig Tax:	806.98
New Value:	255,800	New Tax:	<u>749.55</u>
Exoneration:	19,600	Refund:	57.43

\*\*\*\*\*

Payable to: STEPHAN ALYSON M  
PO BOX 189  
RUSSELLTON PA 15076

Lot & Block 1361-H-272  
17 WEST ST  
RUSSELLTON PA 15076

Refund of 97.58 due for tax year: 2019

Orig Value:	163,500	Orig Tax:	479.09
New Value:	130,200	New Tax:	<u>381.51</u>
Exoneration:	33,300	Refund:	97.58

\*\*\*\*\*

Payable to: BECK LAND COMPANY LP  
470 OVERBROOK RD  
VALENCIA PA 16059

Lot & Block 2196-M-25  
1355 SAXONBURG BLVD  
VALENCIA PA 16059

Refund of 164.09 due for tax year: 2019

Orig Value:	112,000 *	Orig Tax:	464.73
New Value:	56,000	New Tax:	<u>300.64</u>
Exoneration:	56,000	Refund:	164.09

\* Multiple change orders apply to this property.

\*\*\*\*\*

WEST DEER TOWNSHIP

Date: 07/30/19

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

Page: 1

Time: 08:34:01

July 2019

Refunds Due to County Change Orders

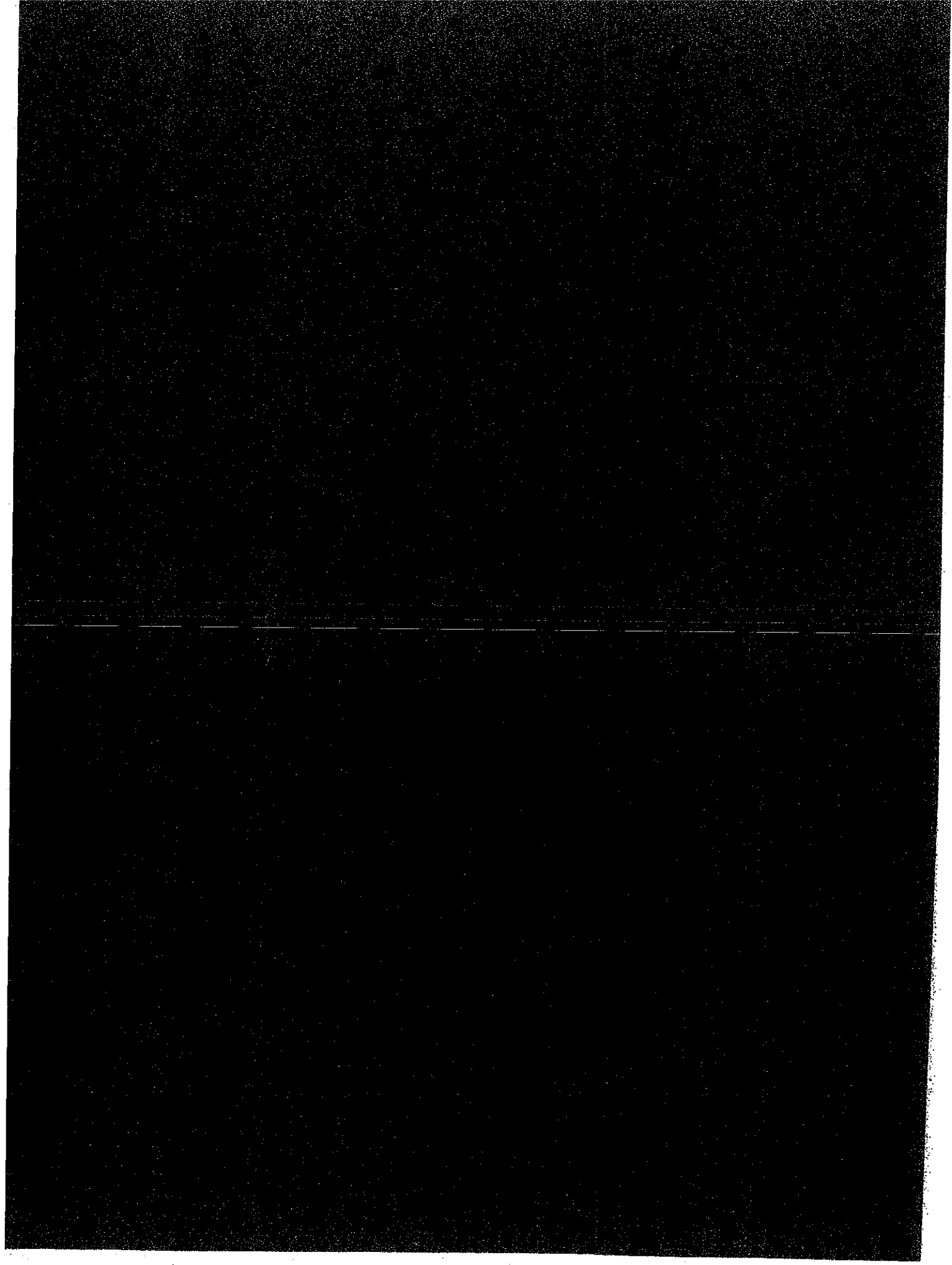
<b>Payable to:</b> MAZUREK RONALD J   JACQUELINE (W)	<b>Lot &amp; Block</b> 1214-E-343
317 RIDGE VIEW CT	317 RIDGE VIEW CT
ALLISON PARK PA 15101	ALLISON PARK PA 15101

Refund of 57.43 due for tax year: 2018

Orig Value:	1,800 *	Orig Tax:	866.75
New Value:	-38,200	New Tax:	809.32
Exoneration:	40,000	Refund:	<u>57.43</u>

\* Multiple change orders apply to this property.

\*\*\*\*\*



**POLICE CHIEF'S REPORT**

CHIEF LAPE.....

9

## OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police  
From: Jennifer Borczyk, Administrative Assistant  
Subject: Officer's Monthly Report  
Date: August 7, 2019

Attached is the Officer's Monthly Report for July 2019.

JB

CC: D. Mator, Manager  
S. Hollibaugh, Chairwoman  
R. DiSanti  
B. Jordan  
A. Karpuzi  
S. Maudhuit  
J. Romig  
G. Vaerewyck



## Points of Interest

July 2019

### Chief Jonathan Lape

- July 8- Part Time Officer Interviews (Sergeant Loper assisted)
- July 30- Meet with Monica from Deer Lakes Schools regarding safe schools

### K9 Officer Edward Newman

- No K9 report as car was out of service

### Sergeant Mikus & Officer Petosky

- June 14- North Hills SRT conducted firearms training at Hampton Township Firearms Range
- June 28- North Hills SRT conducted ropes and mechanical breeching training in Ross Township
- July 9- North Hills SRT Call out in Ross Township for man barricaded in home
- July 10- North Hills SRT performed Crisis Negotiation Training at the Monroeville Training Center
- July 18- North Hills SRT call out in O'Hara Township for warrant service
- July 12- North Hills SRT attended firearms training at the Allegheny County Police Academy
- July 25- North Hills SRT call out in Ross Township for man barricaded in home
- July 26- North Hills SRT training on various warrant scenarios in Indiana Township

### Explorers

- July 25- Explorers performed forensics on a burglary scenario at West Deer EMS (Sgt. Shurina instructed)

### Misc. Details

- July 11- Car Seat Installation Event (Officer Burk)
- July 21- Officer Trocki and Administrative Assistant Jen attended Edwards Ice Cream Car Cruise
- July 29- Officer Dobson held firearms qualifications for newly hired part time Officer Borghi

OFFICER'S MONTHLY REPORT  
JULY 2019

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	47	351	398
CALLS FOR SERVICE/FIELD CONTACTS	464	3217	3681
ALL OTHER CALLS	479	2832	3311
TOTALS CALLS FOR SERVICE	990	6526	7516
 <b><u>ARRESTS</u></b>			
ADULT	0	32	32
JUVENILE	1	2	3
TRAFFIC CITATIONS	21	163	184
NON TRAFFIC CITATIONS	1	9	10
PARKING CITATIONS	0	0	0
WARNINGS	23	39	62
 <b><u>PERSONNEL</u></b>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	3	3	6
 <b><u>VEHICLE REPORTS</u></b>			
TOTAL MILES TRAVELED	10,098	59,497	69595
GALLONS OF GASOLINE USED	835.9	5,411.43	6247.33
REPAIRS/MAINTENANCE	840.2	10,030.16	10870.36
 <b><u>OVERTIME PAID</u></b>			
COURT (OFF DUTY)	11	40.50	51.5
PRELIMINARY HEARINGS	0	31.50	31.5
PRETRIAL	6	0.00	6
INVESTIGATIONS	0	35.75	35.75
ARRESTS	0	12.00	12
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	0	109.00	109
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	9	35.00	44
TOTAL HOURS	26	263.75	289.75



RECEIVED

JUL 15 2019

WEST DEER TOWNSHIP POLICE

Mr. William & Mary Arlene Hibbs  
17 Deer Park Drive  
Cheswick, PA 15024  
[sissyhibbs@gmail.com](mailto:sissyhibbs@gmail.com)  
724-265-2159

July 8, 2019

*Greetings to you who serve:*

*Please accept the enclosed donation (Check No. 209, \$25.00) as a token of our appreciation. I receive phone calls and mail for donations but am not sure if West Deer Police benefit from any of these places. I wish it could be more but please use it where ever you like or forward it to the enclosed Fund.*

*Thank you for you service. I feel blessed when I see your cars cruise past my house. It gives me a sense of security knowing you are around and is a deterrent to anyone who does not belong around here and what they could be up to.*

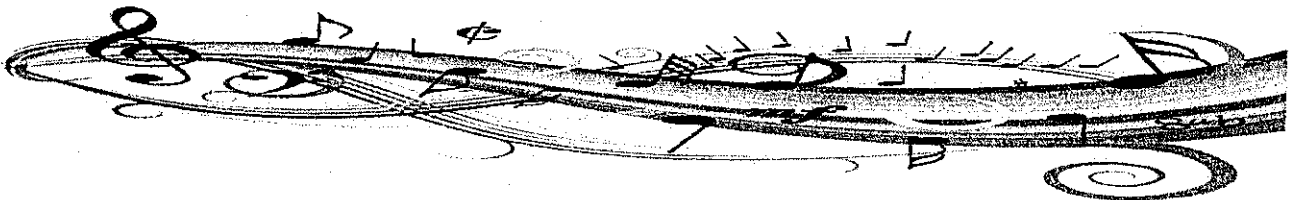
*I pray the Lords protection and blessings for every officer on the force.*

*May you be always blessed with a song in your heart.*

*With appreciation,*

*Mary Hibbs*

Mary Hibbs





**OUR MISSION**

TO EMPOWER HOMEOWNERS AND CONTRACTORS WITH EXCEPTIONAL VALUE, THE LARGEST SELECTION OF PRODUCTS, HIGHEST LEVEL OF CUSTOMER SERVICE, AND BE THE NUMBER ONE DESTINATION FOR YOUR LANDSCAPE PROJECT.

**OUR VISION**

TO BUILD AND MAINTAIN A REPUTATION WITHIN THE INDUSTRY AS THE BEST LANDSCAPE SUPPLY AND SUPPORT COMPANY IN OUR MARKET.

**OUR CORE VALUES**

BEST VALUE - TEAMWORK - GROWTH - PROFITABILITY - GOOD CITIZENSHIP - SAFETY

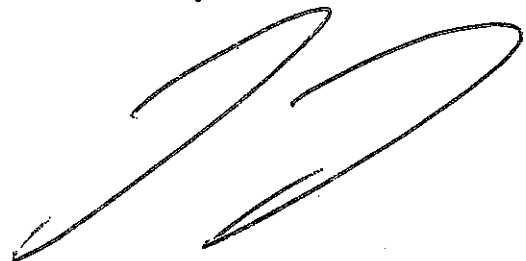
RECEIVED

JUL 09 2019

WEST DEER  
TOWNSHIP POLICE

Newman,

You are the man. Thank you so much for your efforts and time. I hope you all had a great time. Please let me know if we can help you or the Dept anytime.

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke at the bottom.



dropped off cookies.

7.9.19

RECEIVED

JUL 09 2019

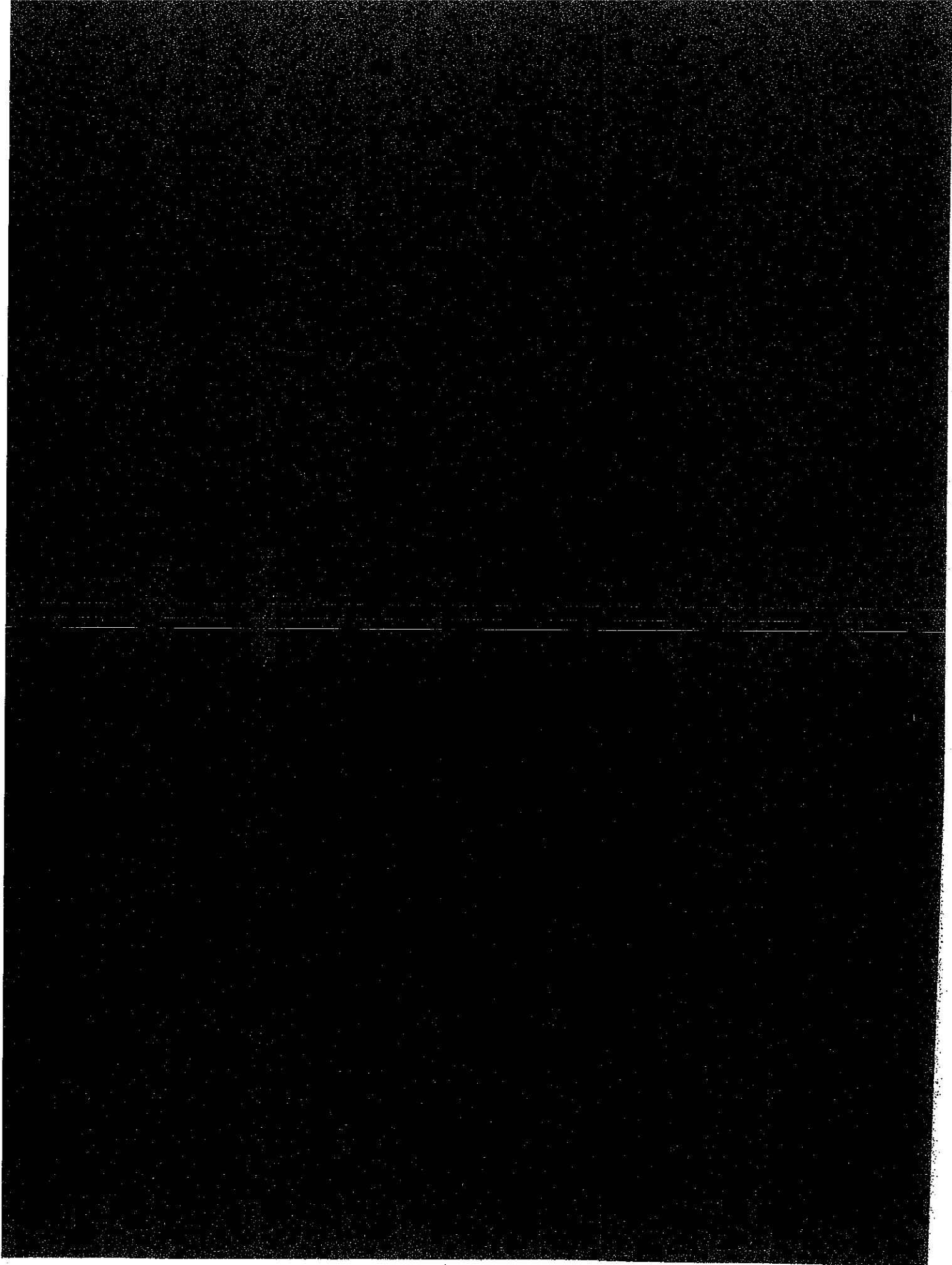
WEST DEER  
TOWNSHIP POLICE

THANK YOU ALL  
FOR ALL YOU DO  
TO KEEP US SAFE.

WE APPRECIATE  
YOU!

YOUR FRIENDS,

MARC + DEB WILSON  
232 WINEBERRY DR.





**PUBLIC WORKS FOREMAN'S REPORT**

MR. YOURISH.....

10

**MONTHLY REPORT FOR JULY / AUGUST 2019**  
**PUBLIC WORKS DEPARTMENT**

**STORM DAMAGE**

- Bayfield, Rittman, Burger, Christy, Henry, Martin, Cedar Ridge Ext., Russellton Alley.

**ROADS**

- Install curbs on Michael, White, & Christonia Roads.
- "No Truck" signs on Martin Road.
- Paint School Zone Signs.
- Mow grass along roads.

**BAIRDFORD PARK (COMMUNITY DAYS)**

- Paint lines for parking lot & stop bars on Maple Street.
- Fix roads & alleys around park area, trim trees, & fix trails for hayride & set up temporary parking areas.
- Picked up large tents & pop up tents & installed.
- Moved bleachers & picnic tables to fields.
- Run electric for vendors.
- Picked up extended golf carts.
- Placed trailer for review stand.
- Put up temporary "No Parking" signs.
- Removed all tents, bleachers & tables & put everything back in place.
- General Clean-up.

**TRUCKS & EQUIPMENT**

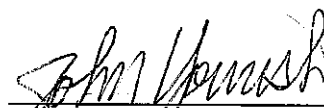
- Replaced wiper, motor & linkage, change oil & grease.
- Two new Dump Trucks delivered.
- New Skid Steer Loader delivered.

**SENIOR CENTER**

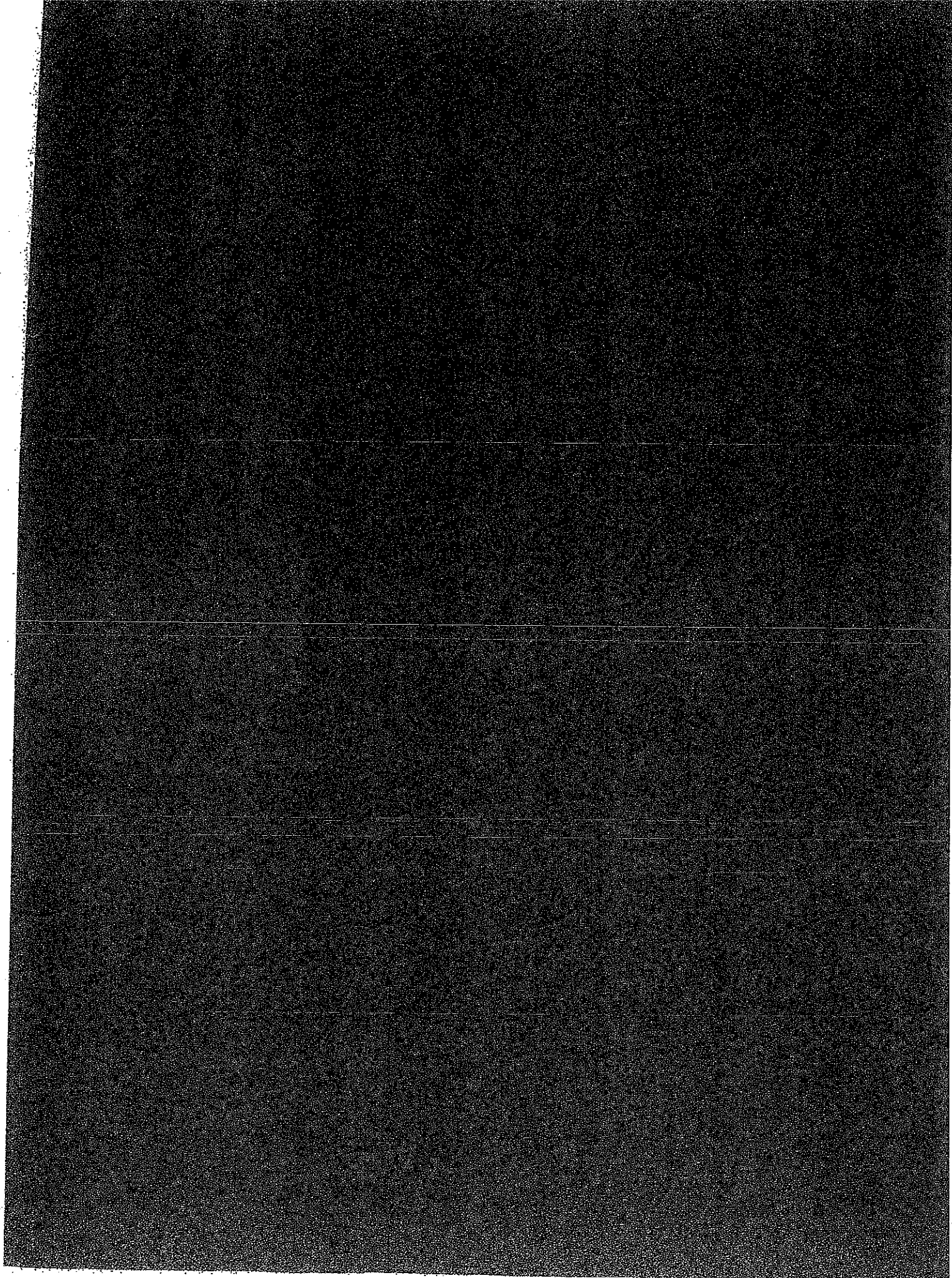
- Replaced emergency lighting.
- Start to change all lighting over to LED.

**MISCELLANEOUS**

- Pennsylvania One Calls      113
- Clean Up Garage
- Overtime      77 Hours Community Days  
                    9 Hours Trees  
                    10 Hours Park Picnics  
                    96

  
John Younisk

8-15-19  
Date



**ENGINEER'S REPORT**

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP  
ENGINEERING, INC.

MR. SHOUP.....

11



**SHOUP ENGINEERING  
FOR OVER 50 YEARS**

329 Summerfield Drive, Baden PA 15005  
Phone: 724-869-9560 Fax: 724-869-7434  
shoupeng@comcast.net

**JULY 2019 ENGINEER'S REPORT  
WEST DEER TOWNSHIP**  
Prepared August 12, 2019

**VIA EMAIL**

**1. MEETING ATTENDANCE**

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – July 17, 2019

**2. DEVELOPMENTS/PROJECTS**

Shoup Engineering has provided input into the following developments/projects:

- Bairdford Park Project - DCNR Grant - Design of various improvements to the park has been completed and bids for two projects will be opened on August 19, 2019.

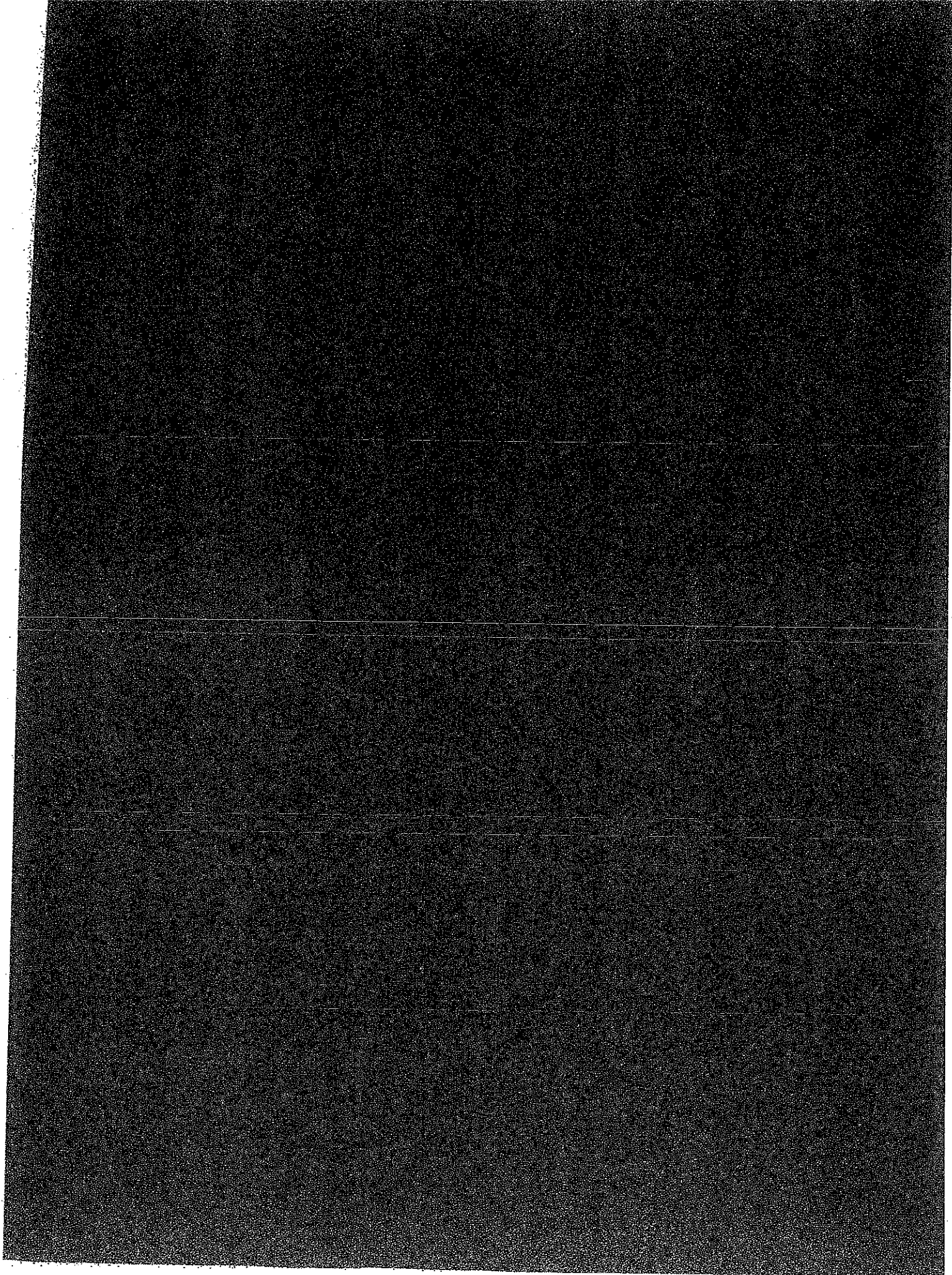
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Loehlein Plan - A review, with a letter dated August 12, 2019, of this Lot Line Revision Plan has been performed and submitted to the Township.

Respectfully Submitted,

**SHOUP ENGINEERING, INC.**

Scott A. Shoup, P.E.  
Township Engineer



**BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT**

MR. PAYNE.....

---

12

# Code Enforcement

July 31, 2019

1. Issued 20 Occupancy Permits
2. Issued 26 Building Permits
3. Performed 47 site inspections
4. Planning Commission meeting was held. In the workshop portion a 3 lot subdivision was discussed off of Shuster Road. In the agenda portion of the meeting a 2 lot subdivision was tabled pending outstanding items in the engineer's review letter. Discussion on a possible new zoning overlay (Traditional Neighborhood Development) was discussed.
5. No Zoning Hearing Board meeting was held.
6. 4 nuisance animals were dispatched.
7. Court hearings for 6 citations were attended. (prior code violations –all resolved)
8. 5 Notices of violations were issued (code violations)
9. 4 citations were issued.



---

William Payne

Code Enforcement Officer



**West Deer Township  
Occupancy Permit Report  
JULY, 2019**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
07/01/2019	O19-120	1670-G-052	BLUE SKY PROPERTIES, LLC	914 LOGAN RD	Single Family Home	No
07/01/2019	O19-121	1668-H-339	GARY SMULLICK	13 HEMLOCK ST	Single Family Home	No
07/02/2019	O19-122	1667-N-254	RONALD & JACQUELINE BAIRD	906 Copper Creek Trail	Duplex/Carriage House	Yes
07/02/2019	O19-123	1666-R-100-26D	BRENNAN BUILDERS	405 SADDLEBROOK RD	Single Family Home	Yes
07/03/2019	O19-124	1511-J-141	NICHOLAS & SARA LATRONICA	106 REAGHARD DR	Single Family Home	No
07/09/2019	O19-125	1670-M-352	CHARLA MACDONALD	2002 MARSHALL ST	Single Family Home	No
07/09/2019	O19-126	1669-J-063	KYLIE BROWN	238 ORCHARD ST	Single Family Home	No
07/15/2019	O19-127	1361-E-312	JEFFREY & TANVA WAGNER	250 SHAGBARK DR	Single Family Home	No
07/22/2019	O19-128	1508-E-078	Mathew R. and Melanie C. Godfrey	4314 PARADISE DR	Single Family Home	No
07/22/2019	O19-129	1214-J-333	Joshua and Chelsea Kristopher	4836 TREMONT DR	Single Family Home	No
07/22/2019	O19-130	2013-C-022	Michael and Carrie Appollonia	5080 BAKERSTOWN CULMERVILLE	Single Family Home	No

**West Deer Township  
Occupancy Permit Report  
JULY, 2019**

07/22/2019	O19-131	1672-J-293	Sean P. Cavanaugh	60 SUPERIOR RD	Single Family Home	No
07/22/2019	O19-132	1357-K-58	Joseph and Elisabeth Lazzaro	205 TYLER CT	Single Family Home	No
07/22/2019	O19-133	1362-S-181	Brian and Jamie Jeffrey	2791 RUSSELLTON AIRPORT RD	Single Family Home	No
07/24/2019	O19-134	1357-E-291	Michael Kovachik	183 PARTRIDGE RUN RD	Single Family Home	No
07/26/2019	O19-135	1357-H-136	OAK HILL PARTNERS	4519 GIBSONIA RD.	Additions, Alterations or Repairs	Yes
07/29/2019	O19-136	1669-K-307	MEGAN GEIBEL	210 ORCHARD ST	Single Family Home	No
07/29/2019	O19-137	1358-A-82	NICHOLAS & ELIZABETH BRINEY	58 CHRISTONIA RD	Single Family Home	No
07/29/2019	O19-138	1666-R-100- 26A	BRENNAN BUILDERS	407 SADDLEBROOK RD	Single Family Home	Yes
07/29/2019	O19-139	1357-K-126	JANICE O PIPER	513 LEAH CT	Single Family Home	No

Total Fees Collected by Month

July- \$425

Total Fees Collected

**West Deer Township  
Occupancy Permit Report  
JULY, 2019**

**Grand Total - \$425**

**West Deer Township  
Building Permit Report  
JULY, 2019**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
07/02/2019	P19-115	Shed	DAVID & HELEN FREDLEY	83 TRUMP RD	1359-S-38	\$10,000.00	\$60.00
07/02/2019	P19-116	Fence	JOSEPH MCGOWAN	350 OAK RD	1668-M-084	\$2,160.00	\$30.00
07/05/2019	P19-117	Accessory Structure	JOSHUA WEIS	400 WEST STARZ RD	1510-H-221	\$1,500.00	\$25.00
07/09/2019	P19-118	Grading	CARL & JESSICA GAZZO	4640 BAKERSTOWN CULMERVIL	2194-L-394	\$N/A	\$50.00
07/10/2019	P19-119	Above Ground Pool	SHAWN & EVELYN POTETZ	248 MCKRELL RD	1671-N-063	\$5,300.00	\$44.00
07/10/2019	P19-120	Other	BRADLEY & MELANIE YOURISH	4828 TREMONT DR	1214-J-351	\$6,300.00	\$50.00
07/11/2019	P19-121	Fence	CHRIS TOTH	894 ASHLEY RD.	1669-S-41	\$4,413.00	\$40.00
07/15/2019	P19-122	Above Ground Pool	VANESSA WARRENE	133 BESSEMER ST	1671-C-248	\$4,100.00	\$44.00
07/15/2019	P19-123	Accessory Structure	JOHN H & DONINA BUTALA	7 GLASGOW RD	2009-G-285	\$20,000.00	\$115.00
07/15/2019	P19-124	Deck	BOBBY ROSS	26 MONIER RD	1669-G-161	\$1,000.00	\$20.00
07/17/2019	P19-126	Single Family Dwelling	CHAD & BREANNE DOEBY	248 DEER CREEK RD	1838-R-074	\$326,500.00	\$966.90

**West Deer Township  
Building Permit Report  
JULY, 2019**

07/17/2019	P19-127	Demolition	HANS T & ANNA DUNCAN	325 TARENTUM CULMERVILLE	1839-S-178	\$N/A	\$40.00
07/18/2019	P19-128	Retaining Wall	MICHAEL A & JOANNE BABINCAK JR	1176 LOGAN RD	1837-F-284	\$5,000.00	\$40.00
07/18/2019	P19-129	Pole Building/Barn	BARTLEY WAGNER	116 DONALDSON RD	2009-F-28	\$6,500.00	\$50.00
07/18/2019	P19-130	Accessory Structure	PETER WILLIAMS & DEBRA WISNIEWSKI	222 MONIER RD	2011-R-90	\$40,000.00	\$215.00
07/19/2019	P19-131	Other	SEVERO & JESSICA MIGLIORETTI	12 Kelly Court	1050-R-11	\$5,200.00	\$45.00
07/25/2019	P19-132	Addition	VICTOR J & BONNIE S WILCZYNSKI	276 KAUFMAN RD	1837-P-378	\$90,000.00	\$732.00
07/25/2019	P19-133	Single Family Dwelling	GLASSO DEVELOPMENT CO, LP	909 COPPER CREEK TRAIL	1667-N-74- A	\$180,000.00	\$1,035.00
07/25/2019	P19-134	Single Family Dwelling	GLASSO DEVELOPMENT CO, LP	911 COPPER CREEK TRAIL	1667-N-74-B	\$180,000.00	\$1,035.00
07/26/2019	P19-135	Retaining Wall	Lillian Mcatee	454 BAIRD FORD RD	1669-J-138	\$495.00	\$5.00
07/29/2019	P19-136	Commercial Fitment	SCHOOL DIST OF WEST DEER TWP	17-25 East Union Road	1511-C-329	\$N/A	\$187.50
07/29/2019	P19-137	Fence	DENISE LONG	208 POLLOCK ST	1838-R-314	\$9,000.00	\$60.00

**West Deer Township  
Building Permit Report  
JULY, 2019**

07/29/2019	P19-138	Addition	THOMAS A. STEVENSON	1368 MACARTHUR EXTN	1218-C-144	\$59,000.00	\$292.20
07/29/2019	P19-139	Antenna	M C I TELECOMMUNICATIONS CORP	114 HILLTOP LANE	1509-P-387	\$N/A	\$475.00
07/29/2019	P19-140	Antenna	DONALD & JANE DILLNER	756 Packaddle Trl	2382-R-232- 00Trl	\$20,000.00	\$350.00
07/31/2019	P19-141	Fence	ADCON BUILDING SERVICES	231 ASH LANE	1668-R-218	\$200.00	\$5.00
<b>Totals: 26</b>						<b>\$976,668.00</b>	<b>\$6,011.60</b>

**West Deer Township  
Building Permit Report  
JULY, 2019**

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	2	\$9,400.00	\$88.00
Accessory Structure	3	\$61,500.00	\$355.00
Addition	2	\$149,000.00	\$1,024.20
Antenna	2	\$20,000.00	\$825.00
Commercial Fitment	1	\$	\$187.50
Deck	1	\$1,000.00	\$20.00
Demolition	1	\$	\$40.00
Fence	4	\$15,773.00	\$135.00
Grading	1	\$	\$50.00
Other	2	\$11,500.00	\$95.00
Pole Building/Barn	1	\$6,500.00	\$50.00
Retaining Wall	2	\$5,495.00	\$45.00
Shed	1	\$10,000.00	\$60.00
Single Family Dwelling	3	\$686,500.00	\$3,036.90
<b>Permit Status</b>			
Issued	26	\$976,668.00	\$6,011.60
<b>Count</b>		<b>Construction Cost</b>	<b>Fee Total</b>

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 07/01/2019 To 07/31/2019**

Date	Inspection Type	Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
7/1/2019	Electrical/Plumbing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	405 SADDLEBROOK RD	1666-R-100-26D	Passed	William Payne
7/2/2019	Framing		43 MAGILL DR, CHESWICK, PA, 15024	43 MAGILL DR	1360-B-114	Passed	William Payne
7/3/2019	Footer		250 HYTYRE FARMS DR, GIBSONIA, PA, 15044	250 HYTYRE FARMS DR	1508-A-47	Passed	William Payne
7/3/2019	Complaint Follow Up		183 Partridge Run Road, Gibsonia, PA, 15044	183 PARTRIDGE RUN RD	1357-E-291	Passed	William Payne
7/5/2019	Final		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	405 SADDLEBROOK RD	1666-R-100-26D	Passed	William Payne
7/8/2019	Complaint Follow Up		18 CARL LANE, GIBSONIA, PA, 15044	18 CARL LANE	2008-G-020	Failed	William Payne
7/10/2019	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	328 SADDLEBROOK RD.	1666-R-100-17B	Passed	William Payne
7/10/2019	Footer		109 EAST UNION RD, CHESWICK, PA, 15024	4832 Gibsonia Road	1080-C-191	Passed	William Payne
7/11/2019	Accessibility		4519 GIBSONIA RD, GIBSONIA, PA, 15044	4519 GIBSONIA RD.	1357-H-136	Passed	William Payne
7/11/2019	Final		4519 GIBSONIA RD, GIBSONIA, PA, 15044	4519 GIBSONIA RD.	1357-H-136	Passed	William Payne
7/15/2019	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	328 SADDLEBROOK RD.	1666-R-100-17B	Passed	William Payne
7/15/2019	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	328 SADDLEBROOK RD.	1666-R-100-17B	Passed	William Payne
7/18/2019	Complaint Follow Up		PO Box 58174, Fairbanks, AK, 14216	2024 A CHURCH ST	1361-M-127	Passed	William Payne
7/18/2019	Framing		1426 PITTSBURGH ST., VALENCIA, PA, 16059	3536 CEDAR RIDGE RD.	1214-E-305	Failed	William Payne
7/18/2019	Framing		3534 CEDAR RIDGE RD., ALLISON PARK, PA, 15101	3534 CEDAR RIDGE RD.	1214-E-303	Failed	William Payne
7/18/2019	Footer		13 DEWEY LANE, GIBSONIA, PA, 15044	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	Passed	William Payne
7/18/2019	Framing		13 DEWEY LANE, GIBSONIA, PA, 15044	982 LITTLE DEER CREEK VALLEY RD	1219-J-75	Passed	William Payne
7/18/2019	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	330 SADDLEBROOK RD	1666-R-100-17D	Passed	William Payne
7/19/2019	Footer		3 PARK DR., CHESWICK, PA, 15024	3 PARK DR	1511-P-319	Open	William Payne
7/23/2019	Framing		4829 TREMONT DR, ALLISON PARK, PA, 15101	4829 TREMONT DR	1214-J-265	Passed	William Payne



**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 07/01/2019 To 07/31/2019**

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
7/23/2019	Accessibility		163 EAST UNION RD, CHESWICK, PA, 15024	163 EAST UNION RD	1360-D-279	Failed	William Payne
7/23/2019	Framing		196 WEST STARZ RD, CHESWICK, PA, 15024	196 WEST STARZ RD	1359-P-162	Passed	William Payne
7/24/2019	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	330 SADDLEBROOK RD	1666-R-100-17D	Passed	William Payne
7/24/2019	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	330 SADDLEBROOK RD	1666-R-100-17D	Passed	William Payne
7/24/2019	Final		1120 MIDDLE EXT RD, GIBSONIA, PA, 15044	1120 MIDDLE EXT RD	2010-N-101	Failed	William Payne
7/24/2019	Footer		26 MONIER, GIBSONIA, PA, 15044	26 MONIER RD	1669-G-161	Passed	William Payne
7/24/2019	Complaint Follow Up		215 PINTAIL RD, GIBSONIA, PA, 15044	215 PINTAIL RD	1357-A-294		William Payne
7/24/2019	Framing		250 HYTYRE FARMS DR, GIBSONIA, PA, 15044	250 HYTYRE FARMS DR	1508-A-47	Passed	William Payne
7/25/2019	Footer		248 Deer Creek Valley , Tarentum, PA, 15084	248 DEER CREEK RD	1838-R-074	Failed	William Payne
7/25/2019	Footer		211 LAWRENCE CT, GIBSONIA, PA, 15044	211 LAWRENCE CT	1356-M-267	Passed	William Payne
7/25/2019	Framing		800 S.WASHINGTON ST., EVANS CITY, PA, 16033	411 SADDLEBROOK RD	1666-R-100-26B	Passed	William Payne
7/25/2019	Complaint Follow Up		454 Bairdford Road, Bairdford, PA, 15006	454 BAIRD FORD RD	1669-J-138	Failed	William Payne
7/25/2019	Fireblocking		4201 COHASSET LN, ALLISON PARK, PA, 15101	905 COPPER CREEK TRAIL	1667-N-76-A	Passed	William Payne
7/25/2019	Insulation		4201 COHASSET LN, ALLISON PARK, PA, 15101	905 COPPER CREEK TRAIL	1667-N-76-A	Passed	William Payne
7/25/2019	Fireblocking		4201 COHASSET LN, ALLISON PARK, PA, 15101	907 COPPER CREEK TRAIL	1667-N-76-B	Passed	William Payne
7/25/2019	Insulation		4201 COHASSET LN, ALLISON PARK, PA, 15101	907 COPPER CREEK TRAIL	1667-N-76-B	Passed	William Payne
7/26/2019	Framing		PO BOX 67, RUSSELLTON, PA, 15076	908 LITTLE DEER CREEK VALLEY RD	1218-D-26	Passed	William Payne
7/29/2019	Complaint Follow Up		9 Garden Street, Russellton, PA, 15076	9 GARDEN ST	1361-H-167	Passed	William Payne
7/29/2019	Complaint Follow Up		9 Garden Street, Russellton, PA, 15076	9 GARDEN ST	1361-H-167	Passed	William Payne
7/29/2019	Footer		248 Deer Creek Valley , Tarentum, PA, 15084	248 DEER CREEK RD	1838-R-074	Passed	William Payne
7/29/2019	Insulation		800 S.WASHINGTON ST., EVANS CITY, PA, 16033	411 SADDLEBROOK RD	1666-R-100-26B	Passed	William Payne

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 07/01/2019 To 07/31/2019**

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal/Address	Parcel ID	Status	Inspector
7/29/2019	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	411 SADDLEBROOK RD	1666-R- 100-26B	Passed	William Payne
7/29/2019	Final		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	407 SADDLEBROOK RD	1666-R- 100-26A	Passed	William Payne
7/29/2019	Electrical/Plumbing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	407 SADDLEBROOK RD	1666-R- 100-26A	Passed	William Payne
7/30/2019	Footer		447 LESLIE RD., VALENCIA, PA, 16059	5310 MIDDLE RD	1356-S-148	Passed	William Payne
7/31/2019	Drywall		PO BOX 67, RUSSELLTON, PA, 15076	908 LITTLE DEER CREEK VALLEY RD	1218-D-26	Passed	William Payne
7/31/2019	Footer		248 Deer Creek Valley, Tarentum, PA, 15084	248 DEER CREEK RD	1838-R-074	Passed	William Payne
7/31/2019	Footer		248 Deer Creek Valley, Tarentum, PA, 15084	248 DEER CREEK RD	1838-R-074	Failed	William Payne

**West Deer Township  
109 East Union Road  
Cheswick, PA 15024**

**WD Inspection Report  
From 07/01/2019 To 07/31/2019**

**Count by Type**

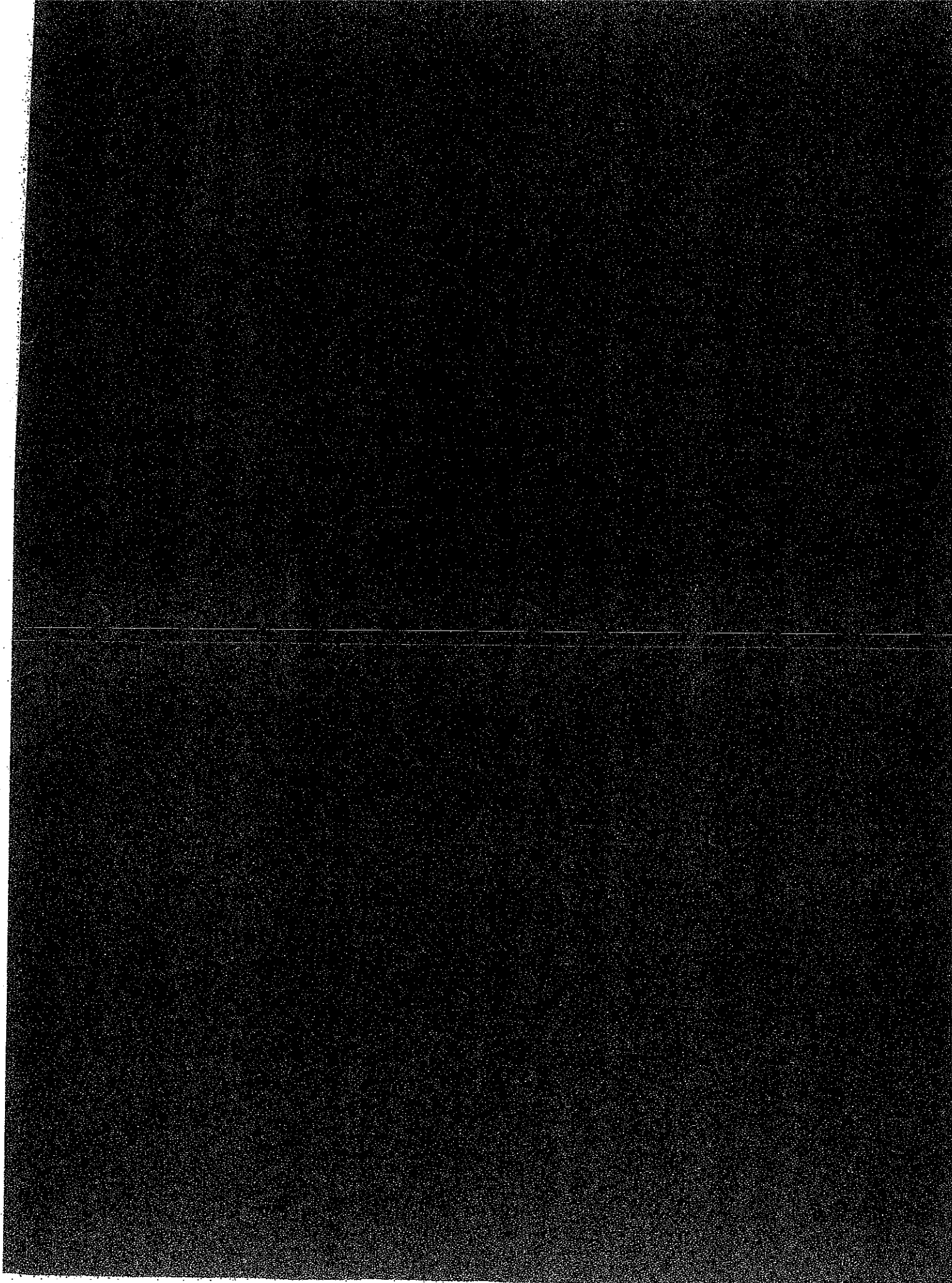
Type	Count
Accessibility	2
Complaint Follow Up	7
Drywall	1
Electrical/Plumbing	2
Final	4
Fireblocking	5
Footer	11
Framing	11
Insulation	5
Total	48

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 07/01/2019 To 07/31/2019**

**Count by Status**

Status	Count
Failed	0
Open	8
Passed	1
Total:	38
	47



**REPORT FROM THE PARKS AND RECREATION BOARD**

MRS. AMY STARK, CHAIRWOMAN.....

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## **Parks & Recreation Report**

**August 21<sup>st</sup>, 2019**

- Our last meeting was July 17, 2019 preceded by the Community Days Vendor Meeting.
- Board Positions – We have posted for the open position on the board. The deadline was originally August 15<sup>th</sup>, however we did not get any interest. We decided to post the link to Facebook and have had a few people reach out to us. Therefore, the deadline was extended. We currently have 6 members so we are not in an immediate need position. At the end of the year, there will probably be two more. Since we will be having new board members, can we start the clearances/background checks?
- Volunteers – We would like to start assembling a list of on call volunteers to help with events. I have researched some of the other communities and how they have this set up. Murrysville's is the one that sticks out as an example. They have a form to be completed and require all three of the clearances.
- Community Days – We have sent out two questionnaires to get feedback on the event. One was directed to the community and the other was only to the vendors. Attached is the summary of the costs. As you can see, we came in around \$3K under budget. We also made almost \$3K in profit.
- Senior Luncheon – We will be providing the luncheon at the Senior Center on September 17<sup>th</sup>. This year we have hired a magician as entertainment.
- Breakfast with Santa – We have had to move it from December 15<sup>th</sup> to the 8<sup>th</sup> at #1 VFD's request. It is incorrect in the bulletin but we will advertise profusely ahead of time.
- Our next meeting is August 28, 2019 after which we will have the final Community Days meeting of the year.

## Community Days 2019

### Expenses

Inflatables	\$6,250.00
Zambelli Fireworks	\$8,000.00
Trower Ride Company	\$3,300.00
Nutall Golf Carts	\$500.00
Dennis Bowman (ventriloquist)	\$450.00
Balloon Maker	\$445.00
Airbrush Tattoo Artist	\$445.00
David Oleniacz (Karaoke)	\$300.00
Sew Ya Need A (plates for trophy's)	\$73.00
Billy Shipek (D.J.)	\$500.00
Dave Mishen (Hay Ride)	\$400.00
Todd Hazlett (Hay Ride)	\$400.00
Wild World of Animals	\$500.00
Arjona Karpuzi (signage)	\$35.44
That Guy with the Bird	\$500.00
Road Safe (Signs)	\$800.00
Amy Moretti - Port a Johns	\$430.00
Trophies	\$191.18
Sensations Marching Band	\$300.00
New Horizons (Marching Band)	\$250.00
Deer Lakes Marching Band	\$100.00
Arnold Fireman's Band	\$300.00
Waves Light Rental (Pending)	\$400.00

**Total Expenses**                    **\$24,469.62**

### Income

Donations	\$1,625.00
Booth Rental	\$1,265.00
<b>Total Income</b>	<b>\$2,890.00</b>

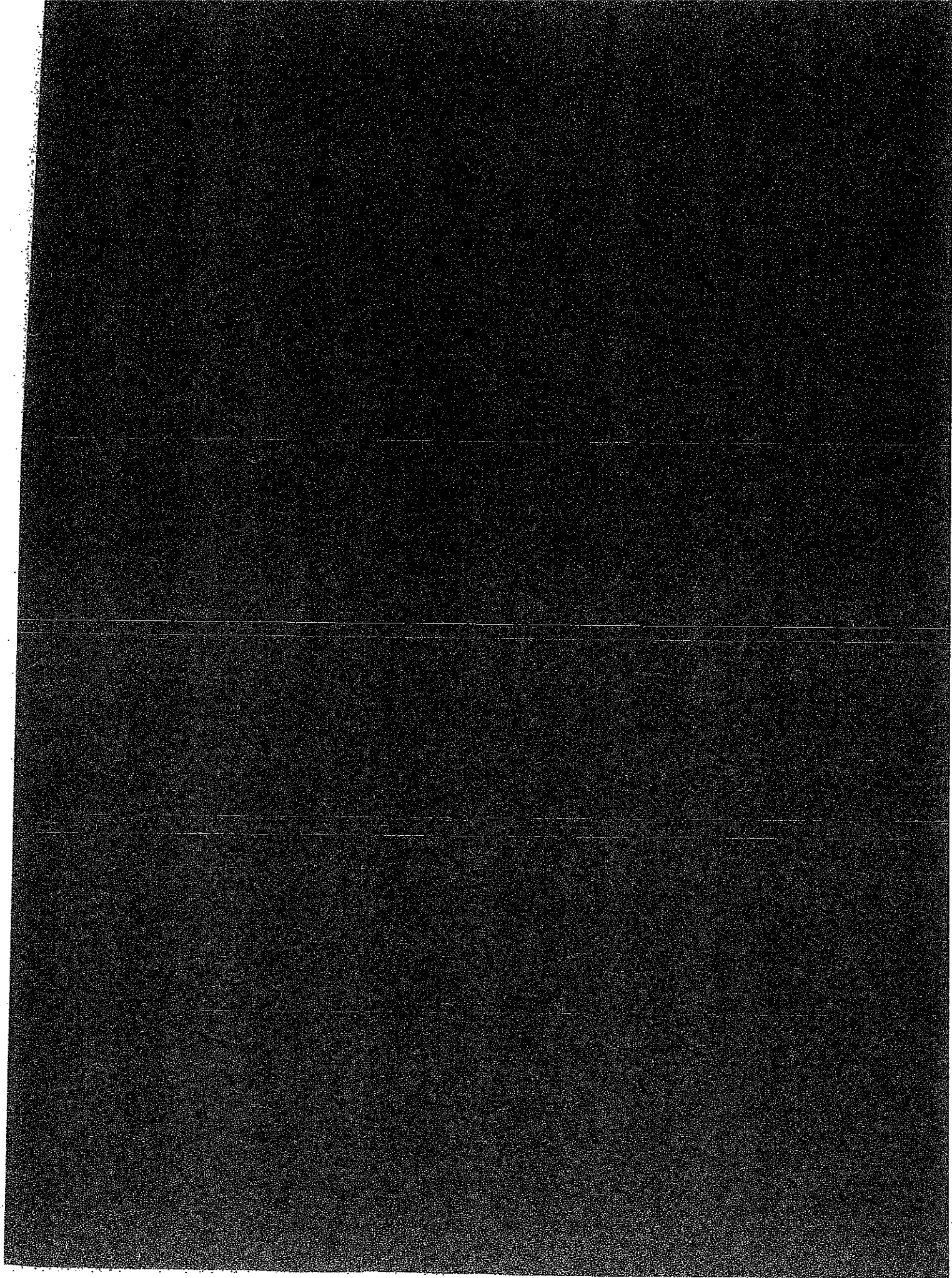
### Cancer Walk

Income (shirt sales and donations)	\$7,520.00
Expenses (shirt cost)	\$1,625.00
<b>Donation to Adagio</b>	<b>\$5,895.00</b>



West Deer Township  
Parks & Recreation  
2019 Accounting

Date	Event	Type of Payment - Reimbursable	Vendor/Donator	Description	Debit	Credit	Event Budget	Event Total	% of Budget Used	Year to Date Total
3/6/19	Egg Hunt	Check	AMCO Johns	Port o Johns	\$205.00		\$1,500.00	\$1,169.87	78%	\$205.00
3/15/19		Amy Stark Sam's/Walmart CC	Walmart	Candy	\$134.86					\$339.86
3/19/19		Amy Stark Sam's/Walmart CC	Sam's Club	Candy	\$291.80					\$631.66
3/25/19		Check	Amy Stark	Change	\$100.00					\$731.66
3/29/19			Charlie's Self Storage	Donation		\$100.00				\$631.66
4/5/19		Amy Stark Sam's/Walmart CC	Walmart	Gift Cards & Supplies	\$83.62					\$715.28
4/11/19		Amy Stark Sam's/Walmart CC	Walmart	Prizes	\$169.30					\$884.58
4/11/19		Amy Stark Sam's/Walmart CC	Sam's Club	Prizes & Drinks	\$207.29					\$1,091.87
4/14/19			Profit	Donations/Sales		\$143.00				\$948.87
4/14/19		Reimbursed to Arjona	Dunkin Donuts	Donuts	\$38.00					\$986.87
4/14/19		Reimbursed to Carol	Dry Cleaner	Costume cleaning	\$25.00					\$1,011.87
4/14/19		Reimbursed to Amy	Seniors	Tape purchase	\$15.00					\$1,026.87
4/27/19		Donation	DLSD Fundraiser	Donation	\$143.00					\$1,169.87
5/30/19	Family Fishing	Amy Stark Sam's/Walmart CC	Sam's Club	Snacks & Drinks	\$25.30		\$400.00	\$500.01	125%	\$1,195.17
5/31/19		Reimbursed to Amy	Popeye's	Bait	\$26.91					\$1,222.08
5/31/19		Amy Stark Sam's/Walmart CC	Walmart	Prizes	\$60.47					\$1,282.55
6/18/19		Invoice	Zebco	Rods for next year	\$387.33					\$1,669.88
6/21/19	Movie in the Park	Reimbursed to Amy	Giant Eagle	Popcorn	\$29.70		\$300.00	\$104.96	35%	\$1,699.58
6/17/19		Amy Stark Sam's/Walmart CC	Walmart	Movie, Bags, Napkins	\$75.26					\$1,774.84
5/31/19	80's in the Park	Township Credit Card	Amazon - Township	Wristbands	\$29.67		\$2,000.00	\$2,039.67	27%	\$1,804.51
6/5/19		Check	Amy Stark	Change	\$200.00		Profit	\$1,500.33		\$2,004.51
6/12/19		Check	Jon Shedlock	Sound	\$650.00					\$2,654.51
6/12/19		Check	Harold Bierer	Ferris Bueller's Revenge	\$900.00					\$3,554.51
6/1/19		Check	AMCO Johns	Port o Johns	\$260.00					\$3,814.51
6/28/19		Money at the Door		Money at the Door		\$3,540.00				\$274.51



**ACCEPTANCE: 2020 MINIMUM MUNICIPAL OBLIGATIONS (MMOS)**

ATTACHED ARE THE 2020 MINIMUM MUNICIPAL OBLIGATIONS REPORTS FOR THE POLICE AND MUNICIPAL EMPLOYEE PENSION PLANS.

AS PER STATE LAW, THE BOARD SIMPLY HAS TO ACKNOWLEDGE RECEIPT OF THE REPORTS BY SEPTEMBER 30<sup>TH</sup>.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACKNOWLEDGE RECEIPT OF THE 2020 MINIMUM MUNICIPAL OBLIGATIONS FOR THE POLICE AND MUNICIPAL EMPLOYEE PENSION PLANS.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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**TOWNSHIP OF WEST DEER POLICE PENSION PLAN  
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION  
FOR 2020 MUNICIPAL BUDGET**

**A. Normal Cost**

1. Normal Cost as a Percent of Payroll	22.746%
2. Estimated 2019 Payroll for Active Participants	\$ <u>946,059</u>
3. Normal Cost (A1 x A2)	\$ <u><u>215,191</u></u>

**B. Financial Requirement**

1. Normal Cost (A3)	\$ 215,191
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	45,411
4. Amortization Payment, if any	<u>165,783</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>426,385</u></u>

**C. Minimum Municipal Obligation**

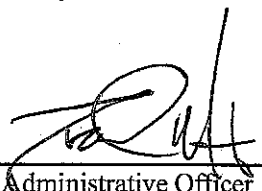
1. Financial Requirement (B5)	\$ 426,385
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	47,303
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>379,082</u></u>

**NOTES:**

1. 2020 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2020 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2020 budget along with an interest penalty.

**I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.**

Certified By:

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Date

Prepared using the January 1, 2017 Valuation.

**MUNICIPAL EMPLOYEES' PENSION PLAN FOR TOWNSHIP OF WEST DEER  
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION  
FOR 2020 MUNICIPAL BUDGET**

**A. Normal Cost**

1. Normal Cost as a Percent of Payroll	8.114%
2. Estimated 2019 Payroll for Active Participants	\$ <u>683,178</u>
3. Normal Cost (A1 x A2)	\$ <u><u>55,433</u></u>

**B. Financial Requirement**

1. Normal Cost (A3)	\$ 55,433
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	28,693
4. Amortization Payment, if any	<u>15,984</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>100,110</u></u>

**C. Minimum Municipal Obligation**

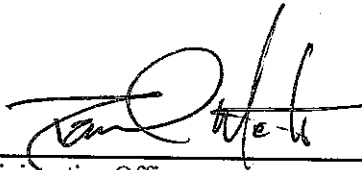
1. Financial Requirement (B5)	\$ 100,110
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	34,159
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>65,951</u></u>

**NOTES:**

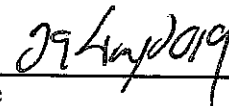
1. 2020 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2020 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2020 budget along with an interest penalty.

**I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.**

Certified By:

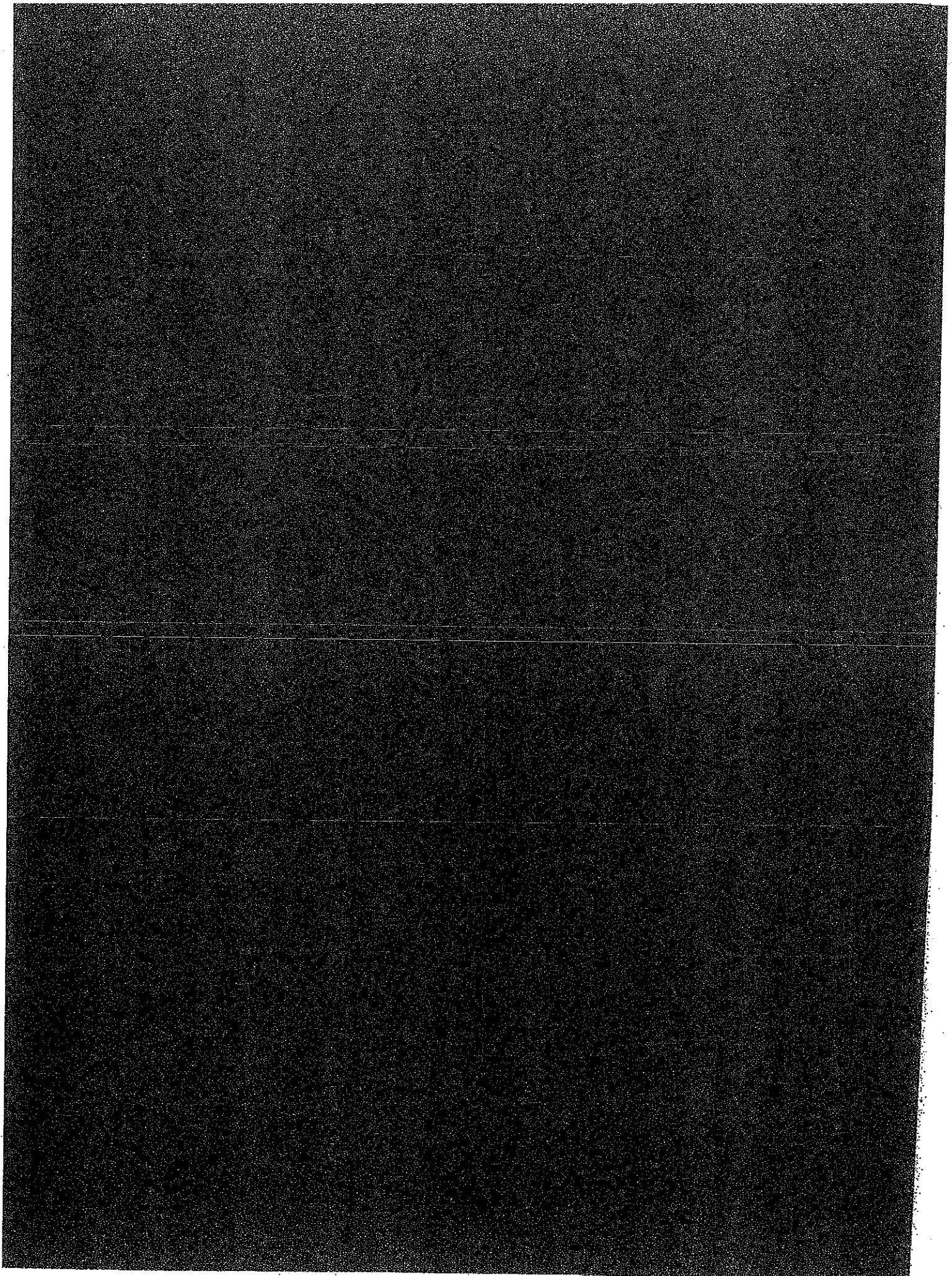


\_\_\_\_\_  
Chief Administrative Officer



\_\_\_\_\_  
Date

Prepared using the January 1, 2017 Valuation.



**ADOPTION: RESOLUTION NO. 2019-4 (FEE RESOLUTION)**

AT ITS LAST MEETING, THE BOARD OF SUPERVISORS EXPRESSED CONCERN OVER PUBLIC SAFETY VOLUNTEERS BEING CHARGED TO RENT TOWNSHIP PAVILIONS, AND REQUESTED AMENDING THE TOWNSHIP'S FEE SCHEDULE.

DEPARTMENT HEADS ALSO SUBMITTED REQUESTS FOR REVISIONS BASED ON WHAT THE TOWNSHIP CURRENTLY CHARGES FOR SOME SERVICES, AND WHAT THE TOWNSHIP CURRENTLY HAS TO PAY TO PROVIDE THOSE SERVICES.

THE RESOLUTION AND FEE SCHEDULE IS ATTACHED. THE FOLLOWING MODIFICATIONS ARE BEING RECOMMENDED:

1. TO STANDARDIZE THE ROAD OPENING FEES
2. TO INCREASE THE ZONING HEARING BOARD FEES
3. TO PERMIT WEST DEER TOWNSHIP PUBLIC SAFETY VOLUNTEERS – FIRE AND EMS – TO RENT THE PARK PAVILION AT NO CHARGE (RETROACTIVE TO JANUARY 1, 2019)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2019-4 ESTABLISHING THE TOWNSHIP FEES.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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**TOWNSHIP OF WEST DEER  
ALLEGHENY COUNTY, PENNSYLVANIA  
RESOLUTION NO. 2019-4**

**A RESOLUTION ESTABLISHING VARIOUS TOWNSHIP FEES**

BE IT RESOLVED, by the Board of Supervisors of the Township of West Deer, Allegheny County, Pennsylvania, that the fees charged by the Township shall be amended as per the attached Schedule of Fees, as established.

ADOPTED this 21st day August, 2019 by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

---

Daniel J. Mator, Jr.  
Township Manager

---

Shirley Hollibaugh, Chairperson  
Board of Supervisors



## BUILDING PERMITS

BUILDING PERMITS			
<b>NEW CONSTRUCTION / ADDITIONS</b>			
Single Family			\$99.00 + \$0.30/sq.ft.
Two-Family			\$99.00 + \$0.30/sq.ft.
Residential Additions			\$99.00 + \$0.30/sq.ft.
Multi-Family over Two Units			\$99.00 + \$0.30/sq.ft.
Occupancy Permit (per unit)			\$25.00
Industrial & Commercial			
Group A* (by Township)			\$99.00 + \$0.30/sq.ft.
Group B* (by third party)			Per actual Township Commerical Inspector rate
Impact Fee	Zone 1		\$336.00/per trip
	Zone 2		\$336.00/per trip
	Zone 3		\$374.00/per trip
Recreation Fee	Developments Only		\$1,000.00/per unit
<b>ACCESSORY STRUCTURES (Non-living areas such as decks, pools, sheds, fences, etc.)</b>			
Building Value	\$0 to \$500		\$10.00
	\$501 to \$1,000		\$20.00
	\$1,001 +		\$20.00 + \$5.00 per \$1,000 thereafter
Driveway Permit			\$15.00
Demolition or Wrecking Permit	0 to 1,000 cubic feet		\$5.00
	1,001+ cubic feet		\$40.00
Pools	Above Ground		\$44.00
	In-Ground		\$64.00
<b>MISCELLANEOUS PERMITS AND LICENSES</b>			
Gas & Oil Well Permit			\$25.00 + \$250.00 Review Fee
Grading Permit	0 to 499 cubic yards		\$0.00
	500 to 999 cubic yards		\$100.00
	1,000 to 9,999 cubic yards		\$250.00
	10,000+ cubic yards		\$250 + \$25 per each additional 10,000 cubic yards
Mechanical Devices	Jukebox		\$50.00/each
	Pool Table		\$100.00/each
	Video Arcade		\$150.00/each
	Elect. Poker		\$350.00/each
Road Opening Fee	0 to 99 square feet		\$100.00
	100 to 499 square feet		\$250.00
	500+ square feet		Per actual Township Engineer rate
Sign Permit			\$50.00 + \$0.15 per square foot
Salvage License	0 to 14,999 square feet		\$250.00
	15,000 to 39,000 square feet		\$400.00
	40,000+ square feet		\$500.00

## ZONING HEARING BOARD

Residential Variance			\$75.00 + \$600.00 (Escrow)*
Commercial Variance			\$175.00 + \$700.00 (Escrow)*
Appeals/Zoning Violation			\$75.00 + \$450.00 (Escrow)*
Zoning District Verification Letter			\$15.00
Amendments to Zoning Ordinance			\$175.00 + \$700.00 (Escrow)*
*Applicant pays any costs in excess of escrow amount			

## SUBDIVISION / LAND DEVELOPMENT

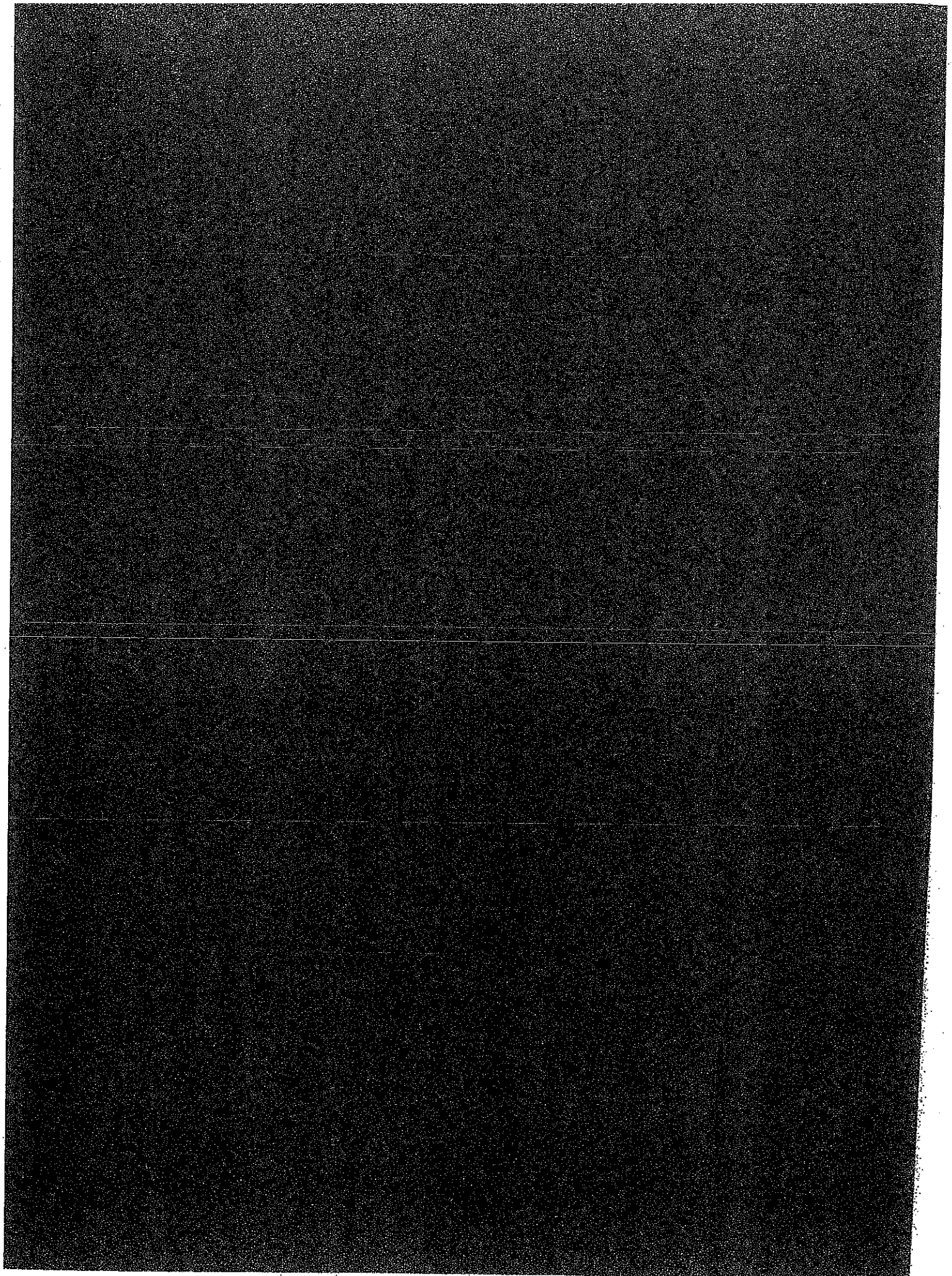
Conditional Use			\$300.00 + \$700.00 (Escrow)*
Lot Line Revision			\$75.00 + \$350.00 (Escrow)*
Site Plan Review			\$100.00 + \$300.00 (Escrow)*
Subdivision Review			
	One to Three Lots		\$75.00 + \$500.00 (Escrow)*
	Four to Twenty-Five Lots		\$75.00 + \$2,000.00 (Escrow)*
	Twenty-Six Lots plus		\$75.00 + \$3,500.00 (Escrow)*
*Applicant pays any costs in excess of escrow amount			

## POLICE DEPARTMENT

Incident/Non-Reportable Accidents			\$10.00
Reportable MVA			\$15.00 (or current state mandate fee, whichever is higher)
Solicitor Permit			\$50.00 + \$100.00/month (or any part thereof)
			\$10.00/per person fee
			\$40.00 background check (non-refundable)

## OTHER FEES

Township Pavilion Rental			
	Resident		\$125.00
	Nonresident		\$150.00
	Small Company (under 100)		\$150.00
	Large Company (100+)		\$300.00
	Wedding/Reception		\$175.00
	West Deer Nonprofit (M-R)	\$100 deposit (refunded upon Township inspection)	
	West Deer Public Safety		No Fee
Construction Book			\$4.00
Copies			\$0.25 per copy
Flood Plain Letter			\$15.00
Leaf Bags			\$3.00 for a pack of five
Municipal No-Lien Letter			\$25.00
Street Map (Small)			\$1.00
Street/Zoning Map			\$6.00
Subdivision Book			\$6.00
Zoning Book			\$12.00
Recycling Bin	New Construction		No Fee
Recycling Bin	Replacement		\$10.00
Returned Check Fee			\$35.00



**ADOPTION: RESOLUTION NO. 2019-5 (GEDF GRANT)**

STATE REPRESENTATIVE BOB BROOKS AND HIS STAFF HAVE BEEN WORKING WITH THE TOWNSHIP MANAGER TO RECEIVE ADDITIONAL GEDF FUNDING FOR BAIRDFORD PARK. IT IS A REQUIREMENT OF THE GEDF PROGRAM TO HAVE THE GOVERNING BODY ADOPT A CONCURRING RESOLUTION AUTHORIZING THE TOWNSHIP MANAGER TO FILE THE APPLICATION.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2019-5 FORMALLY REQUESTING A GEDF GRANT, AND DESIGNATING THE TOWNSHIP MANAGER AS THE AUTHORIZED OFFICIAL TO FILE ALL APPLICATIONS, DOCUMENTS, AND FORMS BETWEEN WEST DEER TOWNSHIP AND THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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### CONCURRING RESOLUTION

RESOLUTION NO. 2019-5

The purpose of the Resolution form is to have on record a statement confirming that the applicant has formally requested a grant, has designated an official to perform the required duties between the applicant and the Redevelopment Authority of Allegheny County ("RAAC"), has authorized the execution and delivery of any and all agreements between the applicant and RAAC, and has assured, where applicable, the provision of local matching funds. In addition, the applicant will comply with all other provisions of the application.

Resolution of the West Deer Township Board of Supervisors Authorizing  
*Name of Applicant*  
the filing of an application for funds with the RAAC.

**WHEREAS**, the Township of West Deer is  
*Name of Applicant*  
desirous of obtaining funds from the RAAC in the amount of \$

**NOW, THEREFORE, BE IT RESOLVED**, that the West Deer Township Board of Superviso  
*Name of Applicant*  
does hereby formally request a grant from the RAAC for the  
project. *Name of Project*

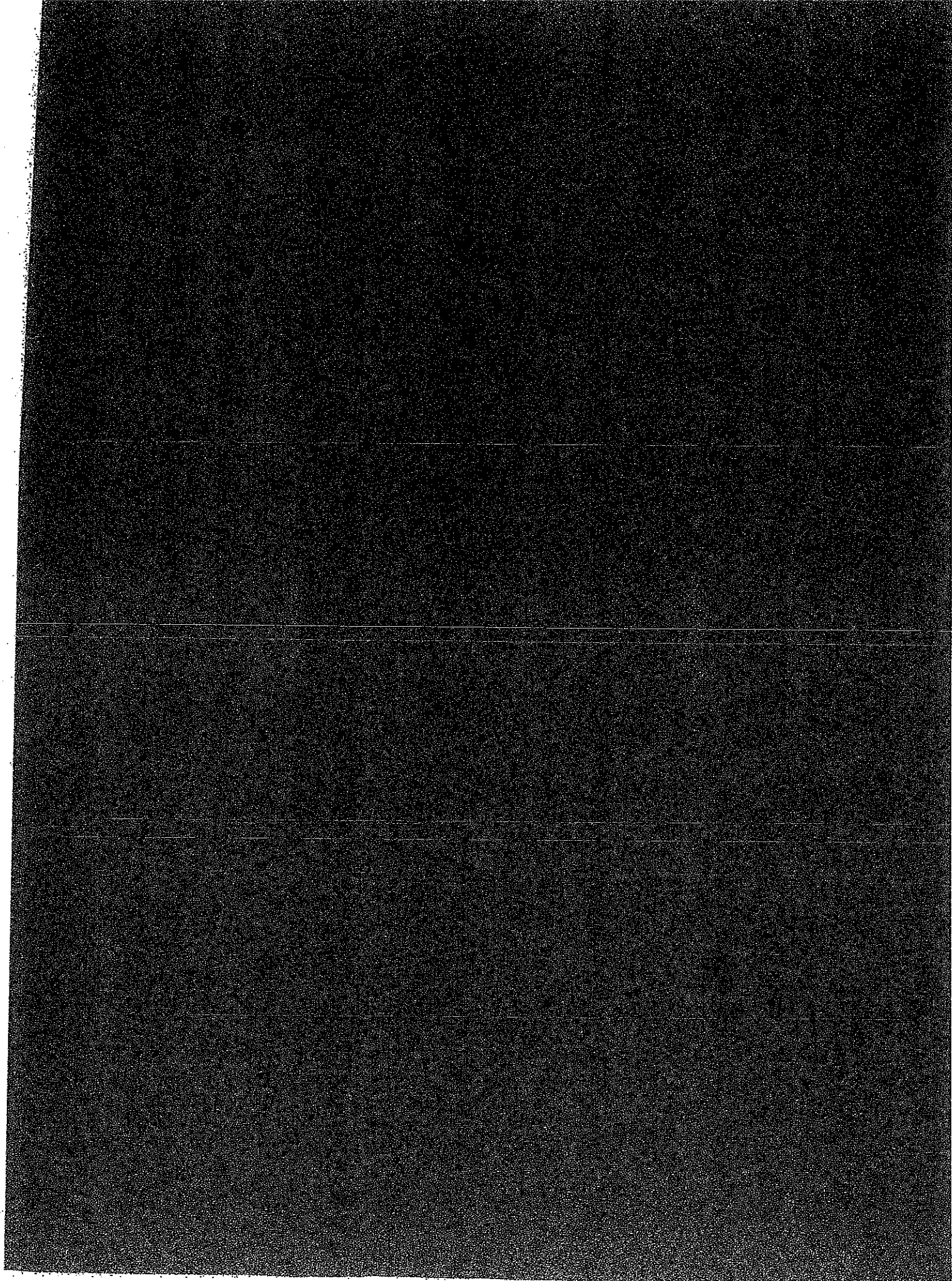
**BE IT FURTHER RESOLVED**, that the Township of West Deer does hereby  
*Name of Applicant*  
designate Daniel Mator (the "Authorized Official") as the official to file all applications,  
*Authorized Official* documents, and forms between  
the Township of West Deer and the RAAC.  
*Name of Applicant*

**BE IT FURTHER RESOLVED**, that the Applicant is hereby authorized to enter into the Grant Contract between the applicant and RAAC (the "Grant Contract") and any and all documents relating to the Grant Contract as may be required or necessary (said Grant Contract and other documents are collectively referred to as the "Grant Documents").

**BE IT FURTHER RESOLVED**, that the execution and delivery of the Grant Documents as well as all other agreements, writings and documents (and all changes, modifications and additions thereto) executed and delivered in connection with the transactions contemplated thereby be and hereby are approved and ratified and that the Authorized Official be and hereby is authorized to execute and deliver such documents.

**BE IT FURTHER RESOLVED**, that the Township of West Deer  
*Name of Applicant*  
assures, where applicable, the provision of the full local share of the project costs.





**APPROVAL: ALLEGHENY COUNTY WINTER MAINTENANCE AGREEMENT**

ATTACHED IS THE COUNTY WINTER MAINTENANCE AGREEMENT FOR THE – 2019-2020, 2020-2021, & 2021-2022 WINTER SEASONS.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE COUNTY WINTER MAINTENANCE AGREEMENT AS PRESENTED.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___





## AGREEMENT

MADE AND ENTERED into this \_\_\_\_ day of \_\_\_\_\_ 2019, between the County of Allegheny ("COUNTY")

AND

the Township of West Deer acting through its authorized representatives ("MUNICIPALITY").

## WITNESSETH

WHEREAS, certain public roads, including bridges with their approaches, in the MUNICIPALITY are part of the County Road System, to be constructed, improved and maintained by the COUNTY, and

WHEREAS, the MUNICIPALITY has the equipment, materials and personnel available and ready to perform snow and ice clearance and the application of deicing materials ("MUNICIPAL SERVICES") for certain County Roads, including bridges with their approaches, within the MUNICIPALITY in a prompt and efficient manner and has signified its willingness to furnish these MUNICIPAL SERVICES for the COUNTY during the Winter Seasons of 2019-2020, 2020-2021 and 2021-2022 (the "Winter Season" for the purpose of this Agreement will be the period from November 1 to March 31 of each season) subject to payment by the COUNTY to the MUNICIPALITY as hereinafter provided; and

WHEREAS, the MUNICIPALITY can perform the MUNICIPAL SERVICES in a manner satisfactory to the COUNTY in order to facilitate the safe and unimpeded flow of vehicular traffic over said County Roads, including bridges with their approaches, within the MUNICIPALITY in accordance with the terms, covenants and conditions hereinafter set forth in this Agreement; and

WHEREAS, the MUNICIPALITY will perform the MUNICIPAL SERVICES for the agreed amount during the term of this Agreement, regardless of the amount of work required.

NOW, THEREFORE, the parties hereto, for and in consideration of the foregoing premises and of the mutual promises hereinafter set forth, with the intention of being legally bound hereby, agree as follows:

### 1. SCOPE OF SERVICES

The MUNICIPALITY will undertake and accomplish the required MUNICIPAL SERVICES for said County Roads, including bridges with their approaches, as indicated in Exhibit "A," attached hereto and made part hereof, in a prompt and efficient manner, during each Winter

Season and will conduct the MUNICIPAL SERVICES in such a manner as will, in the judgement of the COUNTY's Director of Public Works, or his/her duly authorized representative, facilitate the safe and unimpeded flow of vehicular traffic over the County Roads. If for any reason, the MUNICIPALITY cannot conduct the MUNICIPAL SERVICES on a given day, the MUNICIPALITY will contact the COUNTY's Field Manager, as indicated in Exhibit "A," and the COUNTY will provide the MUNICIPAL SERVICES for that given day, and the appropriate monetary adjustment will be made.

## 2. PAYMENT

The COUNTY will pay to the MUNICIPALITY, as full and complete reimbursement for MUNICIPAL SERVICES, the total sum of the rate established for each particular Winter Season, as indicated in Exhibit "A," with funds payable on or before November 15 prior to each Winter Season and upon receipt of the MUNICIPALITY'S active proof of insurance coverage, as described herein, for the forthcoming Winter Season. The MUNICIPALITY will perform all MUNICIPAL SERVICES for these amounts, regardless of the amount of work, equipment or materials required. The COUNTY shall not be responsible for paying any additional amounts for the MUNICIPAL SERVICES in excess of the established rates set forth on Exhibit "A," unless otherwise approved by the COUNTY's Director of Public Works by way of a duly authorized amendment to this agreement. The MUNICIPALITY will be compensated with an adjustment for severe winters in the following manner:

The MUNICIPALITY will submit a written request on or before September 15 prior to the next Winter Season for a severe weather adjustment for the previous Winter Season equal to the percentage of the Winter Season's three-year average snowfall over and above the thirty-year average snowfall for Allegheny County less a \$1,000.00 deductible for Municipalities with agreements totaling in excess of \$5,000.00 and a \$500.00 deductible for all agreements totaling \$5,000.00 or less. For the purposes of this agreement, the average snowfall for Allegheny County is 44 inches per Winter Season.

## 3. INDEMNIFICATION

The MUNICIPALITY undertakes its obligations and responsibilities under this Agreement as an independent contractor, and the MUNICIPALITY'S employees and/or lessors or contractors are not to be considered employees of the COUNTY for any purpose under this Agreement. The COUNTY will not be liable, nor will it indemnify, defend, or save harmless the MUNICIPALITY for the negligent acts of the MUNICIPALITY'S employees and/or lessors or contractors for the performance or non-performance of the MUNICIPAL SERVICES or any other obligation arising from or connected in any way with performance of this Agreement.

## 4. TERM OF SERVICE

It is agreed by the parties hereto that this Agreement will be effective for the period commencing November 1 and will terminate on March 31 for each Winter Season as defined hereabove.

## 5. RESPONSIBILITIES OF THE MUNICIPALITY

The MUNICIPAL SERVICES performed by the MUNICIPALITY under this Agreement will be done to the satisfaction of the COUNTY. Such work will be subject to inspection by the COUNTY's Director of Public Works and/or his duly authorized representative. The MUNICIPALITY will maintain records indicating the number, time, and type of snow and ice control treatments used for each of the County Roads, including bridges with their approaches, as described in Exhibit "A," and will furnish these records to the COUNTY upon request. If the MUNICIPALITY fails to comply with the terms of this Agreement to the satisfaction of the COUNTY, the COUNTY may terminate the Agreement upon giving ten (10) days' written notice to the MUNICIPALITY. The MUNICIPALITY may also terminate this Agreement upon giving ten (10) days' written notice to the COUNTY. If the Agreement is so terminated, then the COUNTY will be entitled to payment from the MUNICIPALITY in the proportion of the number of days during which services were provided to the number of days in the Winter Season. The following formula will be used to determine arrangements:

$$\text{DAYS OF SERVICE / DAYS OF WINTER SEASON} = \text{PERCENTAGE OF PAYMENT}$$
$$\text{PERCENTAGE OF PAYMENT} \times \text{TOTAL PAYMENT FOR WINTER SEASON} = \\ \text{AMOUNT OF PAYMENT DUE TO COUNTY}$$

## 6. EQUAL EMPLOYMENT OPPORTUNITY

Attached to and included as part of this Agreement are provisions which prohibit discriminatory practices by the MUNICIPALITY (Exhibit "B"), Contractor Integrity Provisions (Exhibit "C"), and Provisions Concerning the Americans with Disabilities Act (Exhibit "D").

## 7. SUBCONTRACTORS

If the MUNICIPALITY enters into any subcontracts for this work under this Agreement with subcontractors who are currently suspended or debarred by the COUNTY, or who become suspended or debarred by the COUNTY during the term of this Agreement or any extensions or renewals thereof, the COUNTY will have the right to require the MUNICIPALITY to terminate such subcontracts.

## 8. AMENDMENTS

The Agreement constitutes the entire understanding and agreement between the parties. No amendment or modifications of this Agreement will be valid unless it is in writing and duly executed and approved by both parties.

## 9. RENEWAL

This Agreement will be automatically renewed for succeeding Winter Seasons with payment thereunder increasing by three percent (3%) each Winter Season unless either party terminates this Agreement in accordance with paragraph 5 on or before September 15 prior to the Winter Season in question.

## 10. INSURANCE

The MUNICIPALITY will provide an insurance certificate with general liability insurance and auto liability insurance, each with a minimum coverage of \$1,000,000 per occurrence, as well as workers' compensation insurance as required by law, to protect against any claim or loss arising out of the activities that are the subject to this Agreement. The COUNTY will be named on all policies of insurance as additional insureds with certificates verifying coverage furnished to the COUNTY. Additional insureds will be the County of Allegheny, the County Executive, the County Manager, County Council, and the County employees.

## 11. COMPLIANCE WITH STATE AND FEDERAL LAW

The MUNICIPALITY will fully obey and comply with all federal, state and local laws, statutes, ordinances, resolutions and administrative regulations, which are or will become applicable to any duties performed under this Agreement. This Agreement will be deemed to have been made in and will be construed according to the laws of the Commonwealth of Pennsylvania.

## 12. RECORDS RETENTION

The MUNICIPALITY will maintain books, program and financial records, documents and other evidence pertaining to costs and expenses related to this Agreement in such detail as will properly reflect all costs of labor, materials, equipment, supplies, services and other costs and expenses of whatever nature for which COUNTY funding has been provided under the provisions of this Agreement. The MUNICIPALITY will maintain such books, records, documents and other materials in accordance with Generally Accepted Accounting Principles, where applicable. The MUNICIPALITY will provide access, during normal business hours, to such books, program and financial records, documents and other evidence upon the request of the County Manager, the County Controller or their designees, upon receipt of reasonable advance notice, whether oral or written. The MUNICIPALITY'S books, records, program and financial records, documents and other evidence pertaining to services provided under this Agreement will be preserved and made available for a period of six (6) years following the termination of this Agreement. The County Manager, the County Controller or their designees may audit, examine, review, photocopy, and/or make excerpts or transcripts of any of the MUNICIPALITY'S books, records, program and financial records, documents and other evidence. Any deficiencies noted in any audit reports or otherwise must be fully resolved by the MUNICIPALITY, to the COUNTY'S sole satisfaction, within thirty (30) days after the MUNICIPALITY'S receipt of written notice of such deficiencies. Failure of the MUNICIPALITY to comply with the provisions set forth in this paragraph may constitute a violation of this Agreement and, at the COUNTY'S sole discretion, may result in the COUNTY withholding future payments.

13. AUTHORIZATION

The MUNICIPALITY has duly authorized its undersigned representative to execute this Agreement pursuant to official action taken on \_\_\_\_\_ by its \_\_\_\_\_ . The Director of the Allegheny County Department of Public Works has been duly authorized to execute this Agreement on behalf of the County, pursuant to official action taken on \_\_\_\_\_ by its County Manager.

**IN WITNESS WHEREOF**, the parties hereto, through their duly authorized representatives, intending themselves to be legally bound hereby, have executed this Agreement on the day and year written above.

MUNICIPALITY

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

ALLEGHENY COUNTY DEPARTMENT OF PUBLIC WORKS  
 SNOW/ICE AGREEMENT  
 EXHIBIT A

Municipality	Route ID	Road Name	Limits		Miles	Lanes	Rates per Two Lane Mile		
			Start	End			2019-2020	2020-2021	2021-2022
WEST DEER	D1MA-2009-00	BAIRD FORD RD	SAMONBURG BLVD	BAKERSTOWN-CULMERSVILLE RD	3.458	2	\$2,931.14	\$3,019.08	\$3,109.65
WEST DEER	D1MA-2309-02	MIDDLE RD	EAST HARDIES RD	RT 910	1.019	2	10,135.88	10,439.98	10,753.17
WEST DEER	D1MA-2309-03	MIDDLE RD EXTENSION	RT 910	BAIRD FORD RD	2.540	2	2,986.83	3,076.44	3,166.73
WEST DEER	D1MA-3301-00	TARENTUM-CULMERSVILLE RD	MILLERSTOWN-CULMERSVILLE RD	RT 908	1.734	2	7,445.10	7,668.46	7,898.51
<b>TOTALS</b>					<b>8.751</b>		<b>25,650.41</b>	<b>26,419.96</b>	<b>27,212.54</b>

Project Manager: Cathy Trexler  
 Assistant Deputy Director: Lou Coyner  
 Public Works Director: Stephen G. Stanley, P.E.

Phone:  
 412-350-2501  
 412-287-0865  
 412-350-4005

## EXHIBIT B

### NONDISCRIMINATION/SEXUAL HARASSMENT CLAUSE

Each contract entered into by the City and County shall contain the following provisions by:

1. In the hiring of any employee(s) for the manufacture of supplies, performance of work, or any other activity required under the contract or any subcontract, the contractor, subcontractor, or any person acting on behalf of the contractor or subcontractor shall not, by reason of gender, race, creed, or color, discriminate against any employee who is qualified and available to perform the work.
2. Neither a contractor nor any subcontractor nor any person acting on their behalf shall in any manner discriminate against or intimidate any employee involved in the manufacture of supplies, the performance of work, or any other activity required under the contract on account of gender, race, creed, or color.
3. Contractors and subcontractors shall establish and maintain a written sexual harassment policy and shall inform their employees of the policy. The policy must contain a notice that sexual harassment will not be tolerated and employees who practice it will be disciplined.
4. Contractors shall not discriminate by reason of gender, race, creed, or color against any subcontractor or supplier who is qualified to perform the work to which the contracts relates.
5. Each contractor and each subcontractor shall furnish all necessary employment documents and records and permit access to their books, records, and accounts by the City and County, for purposes of investigation, to ascertain compliance with provisions of this Nondiscrimination/Sexual Harassment Clause.
6. Each contractor shall include the provisions of this Nondiscrimination/Sexual Harassment Clause in every subcontract so that such provisions will be binding upon each subcontractor.
7. The City and County may cancel or terminate any contract, and all money due or to become due under any contract may be forfeited for a violation of the terms and conditions of this Nondiscrimination/Sexual Harassment Clause. In addition, the City and County may disbar or suspend the contractor.

Whenever hereinabove the word "contractor" is used it shall include engineer, consultant, researcher, or other entity (governmental, corporate, or otherwise), its successors and assigns.

## EXHIBIT C

### CONTRACTOR INTEGRITY PROVISIONS

#### 1. Definitions

- a. CONFIDENTIAL information means information that is not public knowledge, or available to the public on request, disclosure of which would give an unfair, unethical, or illegal advantage to another desiring to contract with the City and County.
  - b. CONSENT means written permission signed by a duly authorized officer or employee of the City or County, provided that where the material facts have been disclosed, in writing, by prequalification, bid, proposal, or contractual terms, the City or County shall be deemed to have consented by virtue of execution of the contract.
  - c. CONTRACTOR means the individual or entity that has entered into a contract with the City or County, including directors, officers, partners, managers, key employees, and owners of more than a 4% interest.
  - d. FINANCIAL INTEREST means:
    - (1) ownership of more than a 5% interest in any business; or
    - (2) holding a position as an officer, director, trustee, partner, employee, or the like, or holding any position of management.
  - e. GRATUITY means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind.
2. The CONTRACTOR shall maintain the highest standards of integrity in the performance of the contract and shall take no action in violation of state or federal laws, regulations, or other requirements that govern contracting with the City or County.
  3. The CONTRACTOR shall not disclose to others any confidential information gained by virtue of the contract.
  4. The CONTRACTOR shall not, in connection with this or any other contract with the City or County, directly or indirectly, offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for the decision, opinion, recommendation, vote, otherwise



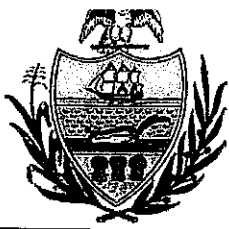
exercise of discretion, or violation of a known legal duty by any officer or employee of the City or County.

5. The CONTRACTOR shall not, in connection with this or any other contract with the City or County, directly or indirectly, offer, give, or agree or promise to give to anyone any gratuity for the benefit of or at the direction or request of any officer or employee of the City or County.
6. Except with the consent of the City or County, neither the CONTRACTOR nor anyone in privity with him shall accept or agree to accept from, or give or agree to give to, any person, any gratuity from any person in connection with the performance of work under the contract except as provided therein.
7. Except with the consent of the City or County, the CONTRACTOR shall not have a financial interest in any other CONTRACTOR, subcontractor, or supplier providing services, labor, or material on this project.
8. The CONTRACTOR, upon being informed that any violation of these provisions has occurred or may occur, shall immediately notify the City and County in writing.
9. The contractor, by execution of the contract and by the submission of any bills or invoices for payment pursuant thereto, certifies and represents that he has not violated any of these provisions.
10. The CONTRACTOR shall, upon request of the City and County, promptly make available to the City and County and its authorized representatives, for inspection and copying all business and financial records of the CONTRACTOR of, concerning, and referring to the contract with the City and County or which are otherwise relevant to the enforcement of these provisions.
11. For violation of any of the above provisions, the City or County may terminate this and any other contract with the CONTRACTOR, receive damages in an amount equal to the value of anything received or paid by CONTRACTOR in breach of these provisions, and damages for all expenses incurred in obtaining another CONTRACTOR to complete performance hereunder, and debar and suspend the CONTRACTOR from doing business with the City and County. These rights and remedies are cumulative, and the use or nonuse of any one shall not preclude the use of all or any other. These rights and remedies are in addition to those the City and County may have under law, statute, regulation, or otherwise.

## **EXHIBIT D**

### **PROVISIONS CONCERNING THE AMERICANS WITH DISABILITIES ACT**

Pursuant to federal regulations promulgated under the authority of The Americans With Disabilities Act, 28 C.F.R. §35.101 et seq., the City and County understand and agree that no individual with a disability shall, on the basis of the disability, be excluded from participation in this Agreement or from activities provided for under this Agreement. As a condition of accepting and executing this Agreement, the City and County agree to comply with the "General Prohibitions Against Discrimination," 28 C.F.R. §35.130, and all other regulations promulgated under Title II of The Americans With Disabilities Act.



# SUBMITTAL FORM

## ALLEGHENY COUNTY MUNICIPAL SNOW & ICE AGREEMENT 2019-2020, 2020-2021 AND 2021-2022 WINTER SEASONS

MUNICIPALITY: _____ <i>(name)</i>	CLASS: _____ <i>(borough, township, city)</i>
--------------------------------------	--

Upon review of the Municipal Snow & Ice Agreement with Allegheny County, please select one of the following options:

**OPTION #1:** We are in agreement with the Municipal Snow & Ice Agreement as submitted. All of the following is required to process the Agreement:

**TWO ORIGINALS:** Print **two originals** of the Municipal Snow & Ice Agreement that was emailed to your municipality.

*Note: One fully executed original will be returned to the municipality. Be sure to include additional originals if required for municipal files.*

**CERTIFICATES OF INSURANCE (Paragraph 10 of the agreement):**

*Note: Insurance documentation is required each year to initiate the payment process.*

**General Liability Insurance:** Minimum coverage of \$1,000,000 per occurrence.

**Auto Liability Insurance:** Minimum coverage of \$1,000,000 per occurrence.

**Workers Compensation Insurance:** As required by law.

**Additional Insureds:** County of Allegheny, County Executive, County Manager, County Council, and County Employees *must* be listed as additional insureds.

**OFFICIAL ACTION (Paragraph 13 of the agreement):** Add the date and title of the municipal official authorizing action on the agreement.

**SIGNATURES (Signature Page of the agreement):** Sign in blue ink.

**SUBMISSION:** Return by **August 31, 2019** this completed **submittal sheet**, at least **two (2) completed and signed originals**, and **certificates of insurance with additional insureds listed** to Cathy Trexler, Allegheny County Department of Public Works, 542 Forbes Avenue, Room 501, Pittsburgh, PA 15219.

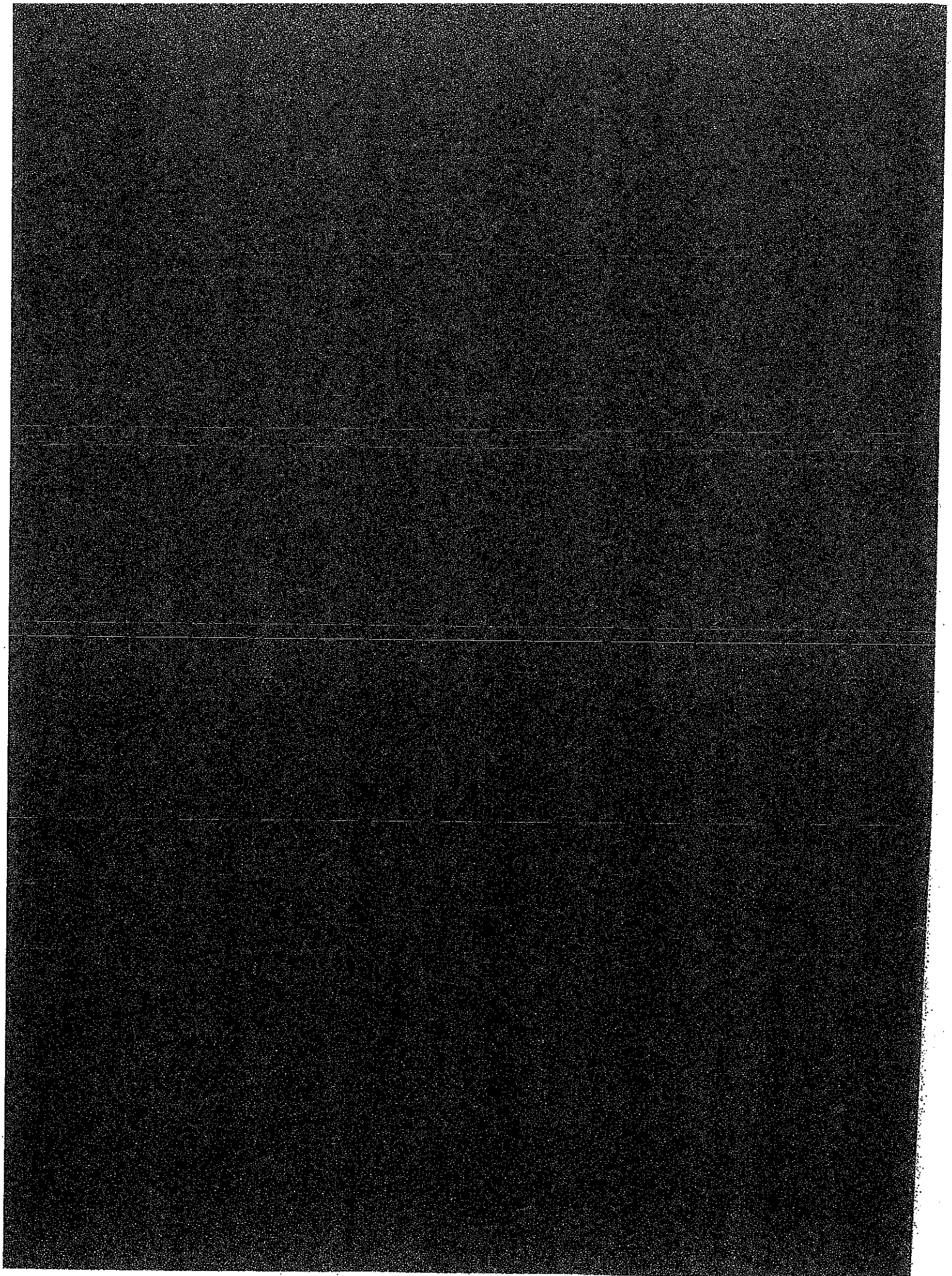
**OPTION #2:** We are not in agreement with the Municipal Snow & Ice Agreement as submitted. Please take the following revisions into consideration: *(Attach additional sheet if necessary.)*

**OPTION #3:** We do not currently wish to enter into a Municipal Snow & Ice Agreement with Allegheny County.

*Note: Future requests to enter into a Municipal Snow & Ice Agreement with Allegheny County will be taken into consideration upon written request to the Allegheny County Department of Public Works.*

Signed: _____ Municipal Manager/Secretary	Date: _____
--	-------------

Please return this Submittal Form and all required documentation, if applicable, by **August 31, 2019** to Cathy Trexler, Allegheny County Department of Public Works, 542 Forbes Avenue, Room 501, Pittsburgh, PA 15219. If selecting Options 2 or 3 you may email the completed Submittal Form to [catherine.trexler@alleghenycounty.us](mailto:catherine.trexler@alleghenycounty.us). If you have questions, please call (412) 350-2501.



**APPROVAL: MILITARY BANNER PROGRAM**

OVER THE LAST TWO MEETINGS, THE BOARD OF SUPERVISORS HAS DISCUSSED – AND HAS TAKEN ACTION – TOWARD IMPLEMENTING A MILITARY BANNER PROGRAM WITHIN WEST DEER TOWNSHIP. THE PARAMETERS RECOMMENDED BY THE FINANCIAL AND LEGAL COMMITTEE WERE:

1. APPLICATIONS WHERE CURRENT RESIDENTS COULD PAY A SET FEE TO HAVE IMMEDIATE FAMILY MEMBERS (AS WELL AS CURRENT RESIDENTS) – WHO ARE ACTIVE DUTY OR VETERANS OF THE ARMED SERVICES – HONORED ON MILITARY BANNERS HUNG ON EXISTING POLES IN THE TOWNSHIP.
2. AN INITIAL RUN OF BANNERS ON POLES ON LITTLE DEER CREEK VALLEY ROAD FROM CATANESE SERVICE STATION TO SHOP N' SAVE, AND ON STARR ROAD/EAST UNION ROAD FROM LITTLE DEER CREEK VALLEY ROAD TO SAXONBURG BOULEVARD.
3. POLES ASSIGNED RANDOMLY UNLESS A REQUEST IS MADE FOR A SPECIFIC POLE ON A FIRST-COME, FIRST-SERVE BASIS.
4. TO OBTAIN WRITTEN AGREEMENTS FROM THE ELECTRIC PROVIDERS GRANTING PERMISSION TO USE THE POLES.
5. HUNG BY THE PUBLIC WORKS DEPARTMENT IN SPRING USING A LIFT BORROWED FROM THE SCHOOL DISTRICT.
6. TWO-YEAR TERMS, WITH THE OPTION OF MAINTAINING A WAITLIST FOR THE PROGRAM.

A DRAFT APPLICATION IS ATTACHED...

DR. DISANTI...

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WHAT ACTION DOES THE BOARD WISH TO TAKE?

I AUTHORIZE THE TOWNSHIP MANAGER TO IMPLEMENT THE MILITARY BANNER PROGRAM IN WEST DEER TOWNSHIP, EFFECTIVE JANUARY 1, 2020.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

**APPLICANT INFORMATION**

First Name \_\_\_\_\_  
 Last Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Email \_\_\_\_\_  
 Relationship to Service Member  Spouse  Parent  Sibling  Child

**SERVICE MEMBER INFORMATION**

*Banner will use exact spelling, military branch information from this form.*

First Name \_\_\_\_\_  
 Last Name \_\_\_\_\_  
 Military Branch:  
 Army  Navy  Air Force  Marine Corps  Coast Guard

**Please verify that you are including all of the required materials with your application**

*Failure to provide all needed materials may result in a denied application.*

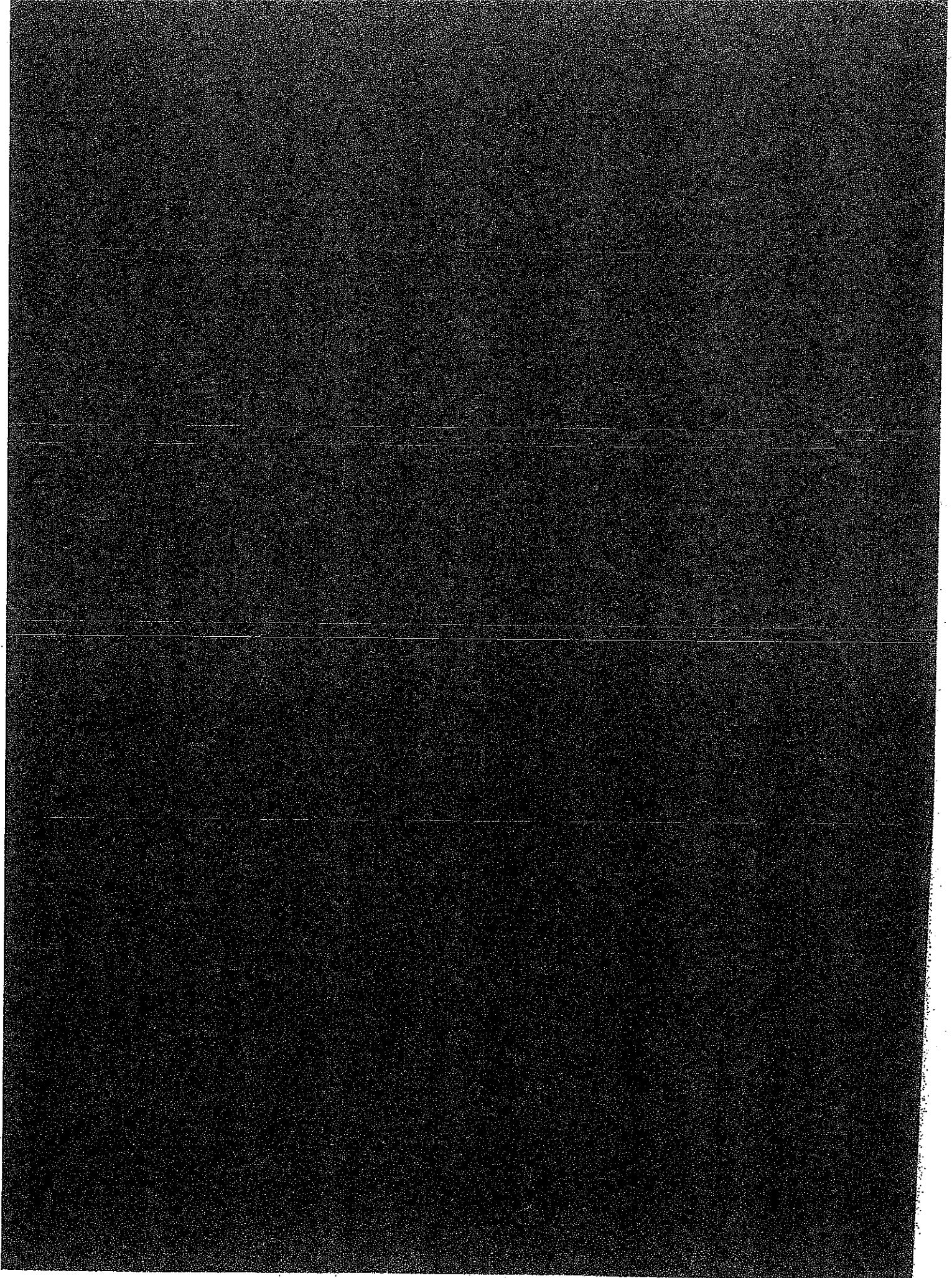
- \$100 check made to "West Deer Township"
- Proof of applicant's residency (*copy of driver's license and copy of utility bill*).
  - West Deer Resident  Deer Lakes School District
- Photo of service member (portrait, at least 300 DPI)
  - Digital File  Printed Photo

**Optional: Tell us something about this service member. This information will be included online.**

\_\_\_\_\_  
 \_\_\_\_\_

- By signing this application form, I agree that all of the information provided above is correct. Failure to provide one of more of the requested items may result in the denial of my application.
- I also give West Deer Township permission to use the service member's image and likeness on the printed banner, Township website, social media platforms, and publications.
- This signed agreement states that I have read and agree to all terms set forth in related West Deer Township policies.

\_\_\_\_\_  
 \_\_\_\_\_  
 Applicant Signature Date





**AUTHORIZATION: ADVERTISEMENT OF ORDINANCE NO. 432**  
**(ZONING MAP CORRECTIONS)**

IT HAS COME TO THE TOWNSHIP'S ATTENTION THAT THE FOLLOWING FIVE PARCELS WERE INCORRECTLY SHADED AND NEED CORRECTED ON THE OFFICIAL TOWNSHIP ZONING MAP.

- 1) Property owned by TOA Rose Ridge, L.P. / Costantini, Lot & Block #1216-E-281, located at 4769 Gibsonia Road, Allison Park 15101, totaling 164.5820 acres
  - a. The parcel is currently *both* R-1 Rural Residential and R-2 Semi-Suburban Residential.
  - b. The entire parcel should be R-2 Semi-Suburban Residential.
  
- 2) Property owned by Kress Development Corp., Lot & Block #2009-K-100, located on Bakerstown Culmerville Road, Gibsonia, PA 15044, totaling 38.1500 acres
  - a. The parcel is currently *both* R-2 Semi-Suburban Residential and R-Rural Estate.
  - b. The entire parcel should be R-2 Semi-Suburban Residential.
  
- 3) Property owned by Daniel B. Pierce Property Group, LLC, Lot & Block #1215-R-148, located at 4802 Gibsonia Road, Allison Park, PA 15101, totaling 10.7126 acres
  - a. The parcel is currently *both* R-2 Semi-Suburban Residential and SU Special Use.
  - b. The entire parcel should be SU Special Use.
  
- 4) Property owned by Andretta Kobik, Lot & Block #2196-K-267, located at 4989 Bakerstown Culmerville Road, Tarentum, PA 15084, totaling 22.9200 acres
  - a. The parcel is currently *both* R - Rural Estate and R-2 Semi Suburban Residential.
  - b. The entire parcel should be R-2 Semi Suburban Residential.
  
- 5) Property owned by Bessemer & Lake Erie Railroad Company, Lot & Block #1219-P-125, located at Deer Creek Valley Road, Tarentum, PA 15084, totaling 169.2910 acres
  - a. The portion located between Dawson Road and Bakerstown Culmerville Road is currently *both* R-1 Rural Residential and I-Industrial
  - b. The entire parcel should be I-Industrial.

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ORDINANCE NO. 432

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, CORRECTING FIVE ERRONEOUSLY SHADED PARCELS WITHIN THE OFFICIAL ZONING MAP

(ORDINANCE ATTACHED)

THE BOARD WILL SET A PUBLIC HEARING AT THEIR SEPTEMBER 18<sup>TH</sup> MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 432 CORRECTING FIVE ERRONEOUSLY SHADED PARCELS WITHIN THE OFFICIAL ZONING MAP

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

**TOWNSHIP OF WEST DEER  
ALLEGHENY COUNTY, PA  
ORDINANCE NO. 432**

**AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF  
ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, CORRECTING FIVE  
ERRONEOUSLY SHADED PARCELS WITHIN THE OFFICIAL ZONING MAP**

WHEREAS, a certain tract of real property located in the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, owned by TOA Rose Ridge, L.P. / Leonard R. Costantini III, Georgette Costantini, Nichole Costantini, Deena Costantini, Leonard R. Costantini IV, Jaclyn Costantini, Dominick Costantini, Anthony Costantini, and Michael Costantini, Lot and Block number 1216-E-281, totaling 164.5820 acres, located at 4769 Gibsonia Road, Allison Park, PA 15101, bounded as shown on the attached map with the westerly portion zoned R-2 Semi-Suburban Residential and the easterly portion zoned R-1 Rural Residential, yet the entire parcel should be correctly shaded as an R-2 Semi-Suburban Residential Zoning District; and

WHEREAS, a certain tract of real property located in the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, owned by Kress Development Corporation, Lot and Block number 2009-K-100, totaling 38.1500 acres, located at Bakerstown-Culmerville Road, Gibsonia, PA 15044, bounded as shown on the attached map with a portion zoned R-2 Semi-Suburban Residential and another zoned R-Rural Estate, yet the entire parcel should be correctly shaded as an R-2 Semi-Suburban Residential Zoning District; and

WHEREAS, a certain tract of real property located in the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, owned by Daniel B. Pierce Property Group, LLC, Lot & Block number 1215-R-148, totaling 10.7126 acres, located at 4802 Gibsonia Road, Allison Park, PA 15101, bounded as shown on the attached map with a portion zoned R-2 Semi-Suburban and another zoned SU Special Use, yet the entire parcel should be correctly shaded as a Special Use Zoning District; and

WHEREAS, a certain tract of real property located in the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, owned by Andretta Kobik, Lot and Block number 2196-K-267, totaling 22.9200 acres, located at 4989 Bakerstown-Culmerville Road, Tarentum, PA 15084, bounded as shown on the attached map with a portion zoned R-Rural Estate and another zoned R-2 Semi-Suburban Residential, yet the entire parcel should be correctly shaded as an R-2 Semi-Suburban Residential Zoning District; and

WHEREAS, a certain tract of real property located in the Township of West Deer, County of Allegheny Commonwealth of Pennsylvania, owned by Bessemer & Lake Erie Railroad Company, Lot & Block number 1219-P-125, totaling 169.2910 acres, located at

Deer Creek Valley Road, Tarentum, PA 15084, bounded as shown on the attached map with the portion located between Dawson Road and Bakerstown-Culmerville Road is currently zoned R-1 Rural Residential as well as I-Industrial, yet the entire parcel should be correctly shaded as an I-Industrial Zoning District; and

WHEREAS, the Board of Supervisors of West Deer Township – pursuant to the provisions of the Pennsylvania Municipality Planning Code – has submitted the requested zoning map corrections to the Township of West Deer Planning Commission and the Allegheny County Economic Development for review and recommendation and, further, has properly advertised and scheduled a public hearing on 16 October 2019 for the requested zoning amendment and has conspicuously posted the affected tracts; and

WHEREAS, The Board of Supervisors of West Deer Township, at a public hearing held 16 October 2019, reviewed and upon consideration of the recommendation of the Township Planning Commission, review by the Allegheny County Department of Economic Development, and comments from the public, has determined that the zoning map corrections are appropriate.

NOW, THEREFORE, THE TOWNSHIP OF WEST DEER HEREBY ORDAINS THAT THE TOWNSHIP OF WEST DEER OFFICIAL ZONING MAP HEREBY BE CORRECTED AS FOLLOWS:

- The real properties described above shall be corrected and rezoned as listed.
- The corrections shall be incorporated into the Official West Deer Township Zoning Map.
- This zoning amendment shall amend Ordinance No. 394 (the “Zoning Ordinance of West Deer Township”).
- All prior ordinances or parts of ordinances inconsistent with the Ordinance are hereby repealed only to that extent in which they are in conflict. If any provision of this Ordinance shall be held by a Court to be unconstitutional, such judgment shall not be held to invalidate any other provision. This Ordinance shall become effective immediately.

ORDAINED AND ENACTED THIS 16<sup>th</sup> day of October, 2019.

ATTEST:

TOWNSHIP OF WEST DEER

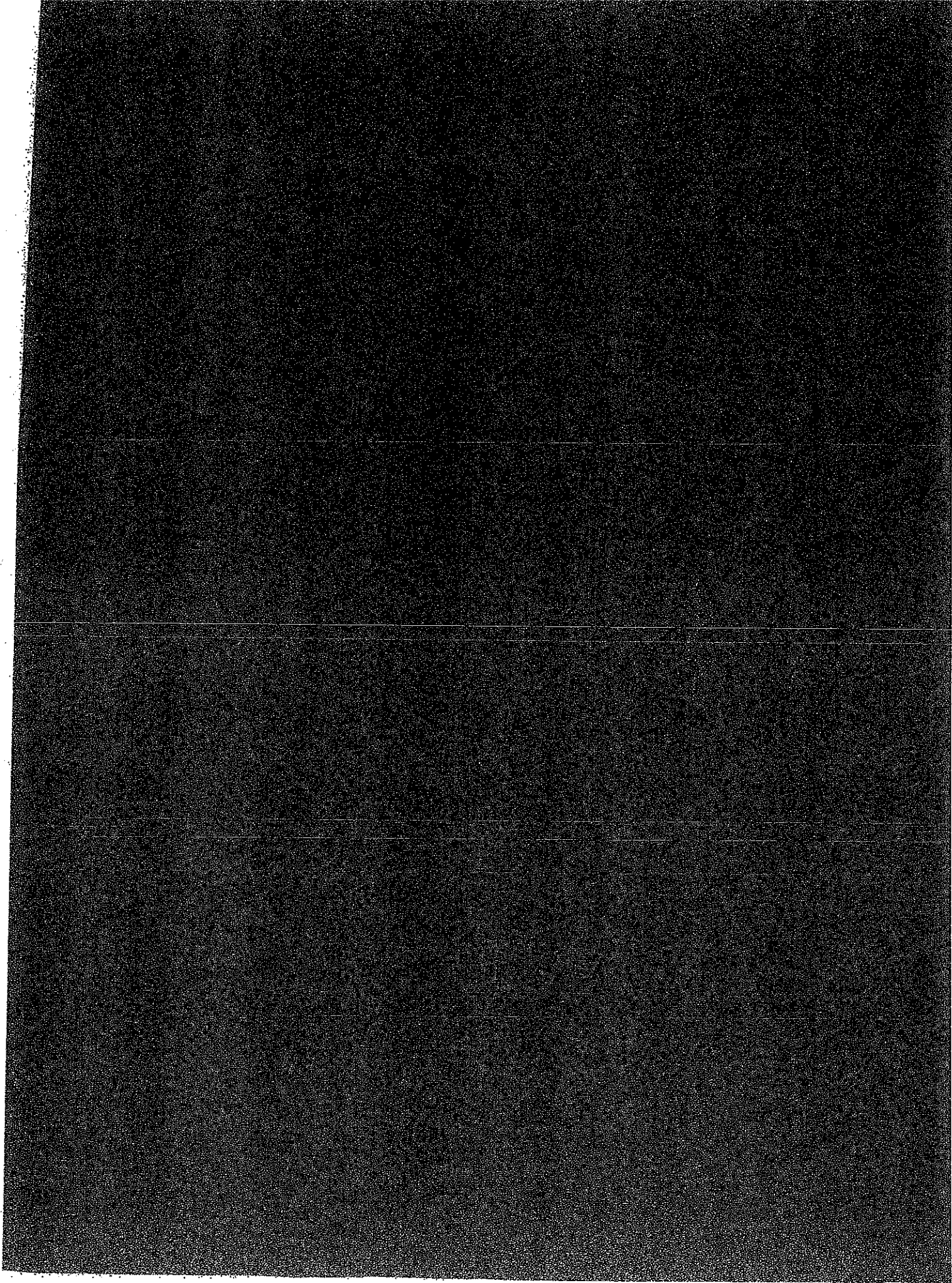
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Daniel J. Mator, Jr.  
Township Manager

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Shirley Hollibaugh, Chairwoman  
Board of Supervisors

SEAL



**AUTHORIZATION: ADVERTISEMENT OF SALE OF PUBLIC WORKS TRUCK**

PUBLIC WORKS FOREMAN JOHN YOURISH REQUESTED THE BOARD AUTHORIZE THE ADVERTISEMENT OF THE SALE OF THE FOLLOWING PUBLIC WORKS TRUCK:

2011 FORD F550 SUPER DUTY 5-TON DUMP TRUCK WITH TAILGATE, SALT SPREADER, AND ANGLE PLOW, WITH CARBIDE BLADES, IN AS-IS CONDITION.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT FOR THE SALE OF THE 2011 DUMP TRUCK.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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**AUTHORIZATION: OPTION YEARS OF SOLID WASTE COLLECTION AND RECYCLABLE CONTRACT**

THE TOWNSHIP IS CURRENTLY IN A CONTRACT WITH MORROW REFUSE, INC. TO COLLECT REFUSE AND RECYCLABLES FROM SEPTEMBER 1, 2017 THROUGH DECEMBER 31, 2019. THAT AGREEMENT HAS AN OPTION YEAR PROVISION FOR 2020, 2021, 2022.

<u>CONTRACT PRICES</u>	<u>OPTION YEARS</u>
2017 -- \$16.00/MONTH	2020 -- \$17.00/MONTH
2018 -- \$16.50/MONTH	2021 -- \$17.50/MONTH
2019 -- \$17.00/MONTH	2022 -- \$18.00/MONTH

THE SENIOR CITIZENS STICKER PROGRAM WOULD REMAIN THE SAME AT \$2.00/STICKER.

ATTACHED IS A LETTER FROM MR. JOHN MORROW, PRESIDENT, EXPRESSING A DESIRE ON THE PART OF MORROW REFUSE TO EXERCISE THE OPTION YEARS.

MR. MORROW.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE EXERCISING OF OPTION YEARS 2020, 2021, AND 2022 WITH MORROW REFUSE, INC., FOR RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL AND RECYCLABLE MATERIAL COLLECTION AS PER THE 2017 AGREEMENT.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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John Morrow  
Morrow Refuse Inc  
4985 Bakerstown-Culmerville Rd

724 265-2491  
FAX 724 265-4744  
[morrowrefuseinc@live.com](mailto:morrowrefuseinc@live.com)

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6/17/19  
West Deer Township  
Board of Supervisors  
Mr Daniel Mator

Dear Township Supervisors and Manager,

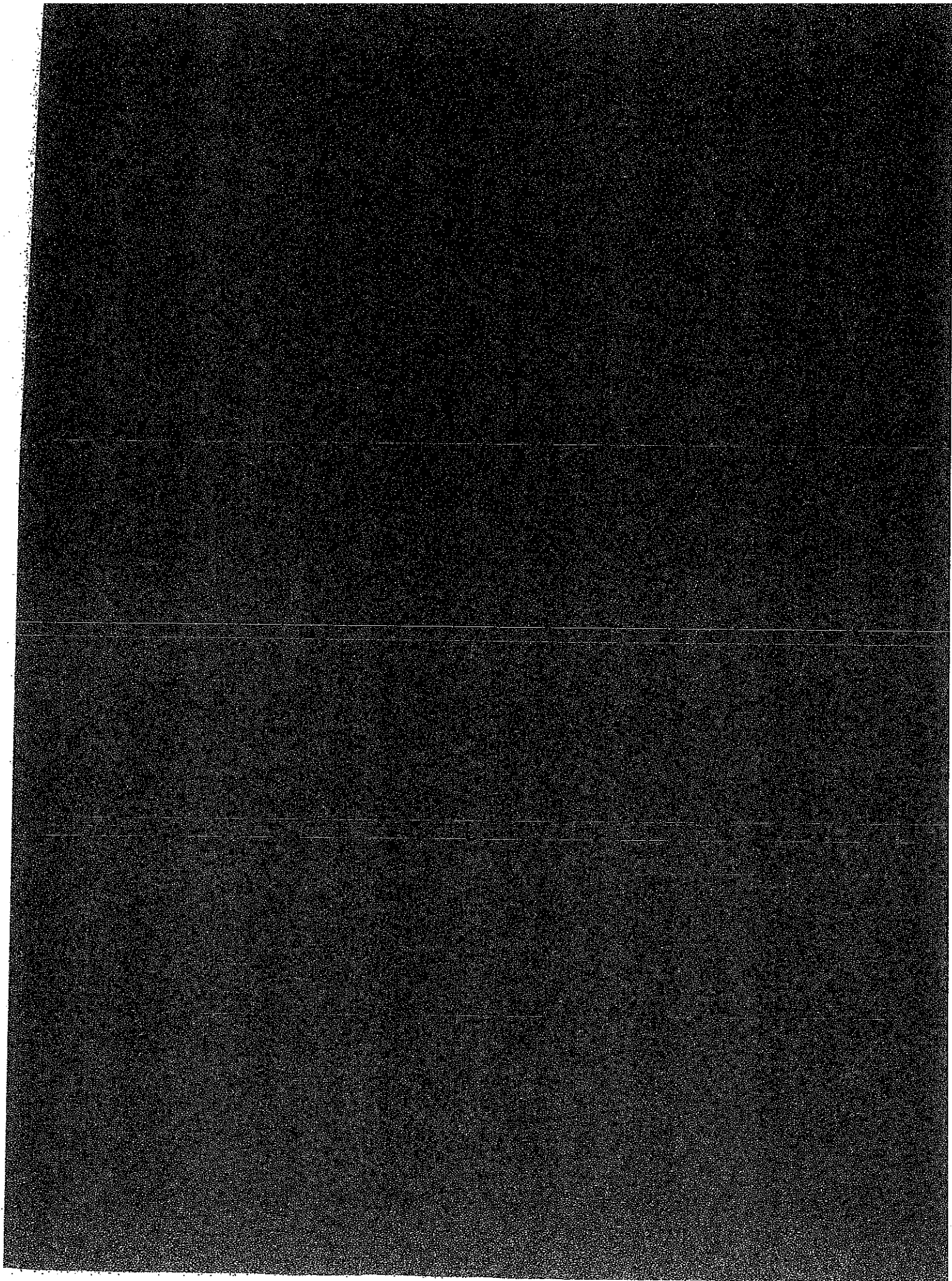
It has been a pleasure serving you during the current contract. Time has gone by quickly and it is coming up on the time to consider the option of extending the contract for the next three years. This would be accomplished by mutual agreement between us and the township. We appreciate being able to work in our hometown and would welcome the opportunity to extend our contract for an additional 3 years at the prices submitted with our original bid. Thank you for your consideration

Sincerely,

John Morrow

*President*  
Morrow Refuse Inc





**AWARD: C2P2 NIKE SITE LANDSCAPING BIDS**

A BUDGETED AND APPROVED PART OF THE CURRENT PHASE OF THE 2015 PARK MASTER PLAN IS THE LANDSCAPING OF THE NIKE SITE.

A COPY OF THE PARK MASTER PLAN AND SUPPORTING DOCUMENTATION WAS INCLUDED AS PART OF THE BOARD'S JULY AGENDA.

THIS AWARD WAS BID THROUGH A SEALED-BID PROCESS ADMINISTERED BY THE TOWNSHIP ENGINEER AND APPROVED BY THE DCNR.

BID TABULATIONS WILL BE DISTRIBUTED TO THE BOARD PRIOR TO THE MEETING.

MR. SHOUP...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE NIKE SITE C2P2 LANDSCAPING PROJECT TO \_\_\_\_\_ AT A COST OF \$ \_\_\_\_\_.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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**AWARD: C2P2 NIKE SITE PARKING LOT BIDS**

A BUDGETED AND APPROVED PART OF THE CURRENT PHASE OF THE 2015 PARK MASTER PLAN IS A PARKING LOT FOR THE NEW PLAYGROUND AND PAVILION AREA – AND SENIOR CENTER OVERFLOW PARKING – AT THE NIKE SITE.

A COPY OF THE PARK MASTER PLAN AND SUPPORTING DOCUMENTATION WAS INCLUDED AS PART OF THE BOARD'S JULY AGENDA.

THIS AWARD WAS BID THROUGH A SEALED-BID PROCESS ADMINISTERED BY THE TOWNSHIP ENGINEER AND APPROVED BY THE DCNR.

BID TABULATIONS WILL BE DISTRIBUTED TO THE BOARD PRIOR TO THE MEETING.

MR. SHOUP...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE NIKE SITE C2P2 PARKING LOT PAVING PROJECT TO \_\_\_\_\_ AT A COST OF \$\_\_\_\_\_.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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**AWARD: POLICE INTERCEPTOR SUV AND FINANCING**

THE TOWNSHIP RECEIVED THE ATTACHED QUOTE FROM TRI-STAR MOTORS FOR A 2020 FORD POLICE INTERCEPTOR SUV AT A COST OF \$44,653.31

TRI-STAR IS A PARTICIPANT IN THE SHACOG PURCHASING ALLIANCE.

ALSO ATTACHED ARE THE FINANCING PROPOSALS, WHICH COME IN AS FOLLOW:

<u>NAME</u>	<u>RATE</u>
LAUREL CAPITAL CORPORATION	3.60%
FNB LEASING	4.75%
REAL LEASE	6.16%

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE PURCHASE OF ONE 2020 FORD POLICE INTERCEPTOR SUV TO TRI-STAR MOTORS IN THE AMOUNT OF \$44,653.31, AND TO OBTAIN THE FINANCING THROUGH LAUREL CAPITAL CORPORATION FOR THREE YEARS AT THE RATE OF 3.60%.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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930 Route # 22 West, Box # 307  
 Blairsville, PA 15717  
 412-558-0448 CELL  
 724 459 9300 X 239 OFFICE  
 724 459 0307 FAX  
 CJEFFERSON@TRISTARMOTORS.COM  
 CHUCK JEFFERSON

Ref: West deer Township PD

4/3/2019

2020 Ford Interceptor SUV 4 Door AWD Police  
 119.09" Wheelbase  
 White Exterior  
 Cloth Buckets / Vynal Rear  
 Black Interior  
 Equip Group 500A.:  
 3.3 L V-6 TIVCT (NON-HYBRID)  
 10 Speed Automatic Transmission  
 Cargo Dome Light  
 Global Lock/Unlock  
 50 state Emissions  
 Courtesy Lamp Disabled  
 LED Driver Spot Lamp  
 Power Mirror/Heated  
 Keyed Alike 1284X  
 Grill wiring  
 Rear Dr Lock Inop  
 RR View Cam in Mirror  
 Flex fuel

VEHICLE ALREADY ON ORDERED  
 No Tax w/ Tax Exempt Cert  
 Ford K or Q FIN Code Required  
 Payment Due @ Receipt of Vehicle  
 No charge for MG plate in PA

**Vehicle Price @** **33235**

TEAM FORCE UPFIT 11418.31  
**TOTAL DUE 44653.31**

Signature:

Date:

**Acquisition Notice: No vehicle shall be shipped or altered prior to sign off plus payment.**



VENDER#190860  
 CONTRACT#013-146

**Team Force Inc**  
 482 Railroad Street  
 Windber, PA 15963  
 (814) 322-6669  
 mike@teamforceinc.com  
 www.teamforceinc.com



# Estimate

**ADDRESS**

TOWNSHIP OF WEST DEER  
 POLICE DEPT

**ESTIMATE # 2616**

**DATE 08/09/2019**

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/09/2019	<b>WHELEN LEGACY DUO COMBO RBW-ATA</b> WHELEN LEGACY LIGHT BAR COMBO, WITH WHITE FRONT FLOOD AND COLOR CHANGING REAR TRAFFIC TA, ALL RED/BLUE, COMES WITH HHS4206 SIREN AND SWITCHER CONTROLLER AND SIREN SPEAKER AND SIREN MOUNT	1	3,499.00	3,499.00T
08/09/2019	<b>IONJ</b> ION SPLIT RED/BLUE- 2 FRONT PUSH BUMPER 2 HEAD LIGHT 2 SIDE CARGO 2 UPPER REAR INSIDE HATCH	8	118.00	944.00T
08/09/2019	<b>TLIJ</b> T-ION J RED/BLUE- 2 SIDE OF PUSH BUMPER 2 REAR HATCH BESIDE REAR PLATE	4	118.00	472.00T
08/09/2019	<b>BK0534ITU20</b> PB400 FORD SUV 2020 BUILD SPEC	1	335.00	335.00T
08/09/2019	<b>FHLTAIL</b> TAIL LIGHT FLASHER	1	115.00	115.00T
08/09/2019	<b>PRPSP4704UIN20A</b> Partition, Recessed Panel, and Lower Extension Panels. 2020 Ford Interceptor Utility	1	642.75	642.75T
08/09/2019	<b>B4702UIN20</b> REAR CARGO PARTITION (POLY) 2020 FORD SUV	1	375.00	375.00T
08/09/2019	<b>TEAM FORCE CONSOLE PACK 2020</b> TEAM FORCE CONSOLE PACK 2020- CONSOLE, ARM REST, DUAL CUP HOLDER, 2 12 VOLT POWER PORTS, 1 DUAL USB POWER PORT, ALL MIC CLIPS, ALL FACE PLATES AND FILLER PLATES NEEDED	1	776.32	776.32T
08/09/2019	<b>C-DMM-3015</b>	1	401.93	401.93T

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/09/2019	Swing Up Device Mount for Ford 2020 Interceptor Utility Vehicle <b>PKG-KB-201</b> Havis Rugged Keyboard and Keyboard Mount (Patent Pending) System	1	475.21	475.21T
08/09/2019	<b>C-MD-112</b> 11" Slide Out Locking Swing Arm with Motion Adapter	1	275.98	275.98T
08/09/2019	<b>Installation Supplies</b> SHOP PARTS AND WIRE	1	205.00	205.00T
08/09/2019	<b>FREIGHT</b> ESTIMATED FREIGHT CHARGE	1	295.00	295.00
08/09/2019	<b>Labor</b>	1	2,256.12	2,256.12T
08/09/2019	<b>CAMERA-LABOR</b> INSTALL AND LABOR AND PRICE FOR CAMERA INSTALL	1	350.00	350.00T

We look forward doing business with you!!!  
also if you have any questions please call  
mike Jenkins (814-262-0004)office (814-322-6669) cell  
fax#(814-262-7151)  
mike@teamforceinc.com  
all invoices after 30days are subject to late fee

<b>SUBTOTAL</b>	11,418.31
<b>TAX (0%)</b>	0.00
<b>TOTAL</b>	<b>\$11,418.31</b>

Accepted By

Accepted Date

# LAUREL CAPITAL CORPORATION

6600 Brooktree Court

Wexford, PA 15090-0839

Phone: (724) 933-5200

Fax: (724) 933-5203

[Muiter@laurelcapital.net](mailto:Muiter@laurelcapital.net)

August 14, 2019

West Deer Township  
109 East Union Road  
Cheswick Pa 15024  
Attn: Daniel Mator, Township Manager

Dear Mr. Mator,

Per your request, please find the following equipment lease proposal from Laurel Capital Corporation regarding the purchase of a 2020 Ford Interceptor SUV.

Lessee: West Deer Township

Amount	Term,	Rate	Payment:
\$44,653.31	3 annual payments	3.60%	\$15,415.00
\$44,653.31	5 annual payments	3.60%	\$9,575.00

Buy-out: \$1.00

Advance payment: One annual payment in advance at closing.

The above terms are based on current market conditions and subject to final credit approval.

Please call if you have any questions or need to discuss other terms.

Thank You

  
Ray Muiter





**F.N.B. Commercial Leasing**

**Municipal Leasing**  
**F.N.B. Commercial Leasing**  
**Kris Cool**  
1853 Highway 315  
Pittston, PA 18640  
P: 800-278-6259

August 12, 2019

West Deer Township  
109 East Union Road  
Cheswick, PA 15024

Dear Sir/Madam:

Thank you for allowing F.N.B. Commercial Leasing to provide your municipality with lease financing. Below are options you may choose from in making your equipment leasing decisions. If you have any questions, please contact any of our sales representatives at 800-278-6259. Lease Quotes and Financing provided by F.N.B. Commercial Leasing.

Description: 2020 Ford Interceptor SUV  
Amount: \$44,653.31 + \$375 doc fee = \$45,028.31

<b>\$1.00 Purchase Option</b>	<b>3 Year Term</b>	<b>5 Year Term</b>
<b>Annual Payments</b>	\$15,726.33	\$9,879.08

At the end of the lease term, lessee may purchase the equipment for \$1.00. Rate is based on 4.75%. There is no prepayment penalty.

Quotes are for financing equipment that is used for Municipal purposes and is calculated using first payment due at signing. Quoted payments do not include maintenance or insurance. Quotes are subject to credit approval and may change without notice. Payment, term and structure may change depending on risk and strength of Lessee.

This quote is valid for 30 days from today which will be September 12, 2019.



BUSINESS | MUNICIPAL | ENERGY

1387 Fairport Road, Ste. 1000B-1

Fairport, NY 14450

Phone: (585) 419-9190 / Fax: (585) 419-9110

[ReallLease.com](http://ReallLease.com)

August 13, 2019

Daniel Mator, Township Manager  
West Deer Township  
109 East Union Road  
Cheswick, PA 15024

Dear Daniel:

ROC Leasing LLC dba Real Lease is pleased to present the following Municipal Lease Purchase Proposal for West Deer Township. The terms and provisions are subject to Lessor's cost and availability of funds, acceptance and approval of management of Lessor and are pursuant to the following terms and conditions.

Lessee: West Deer Township

Vendor: TBD

Equipment: 2020 Ford Interceptor SUV

Equipment Cost: \$44,653.31

Payment Option #1: Three (3) annual payments of \$15,782.79 each, in advance.  
Current Municipal rate is 6.16%.

Five (5) annual payments of \$9,859.82 each, in advance. Current  
Municipal rate is 5.21%.

End of Lease Option: \$1.00

Rate Adjustment: The above quotes are floating and will be adjusted in conjunction with the then corresponding U.S. Treasury Instruments as published in the Wall Street Journal. The Lease Agreement will provide for fixed lease payments for the term.

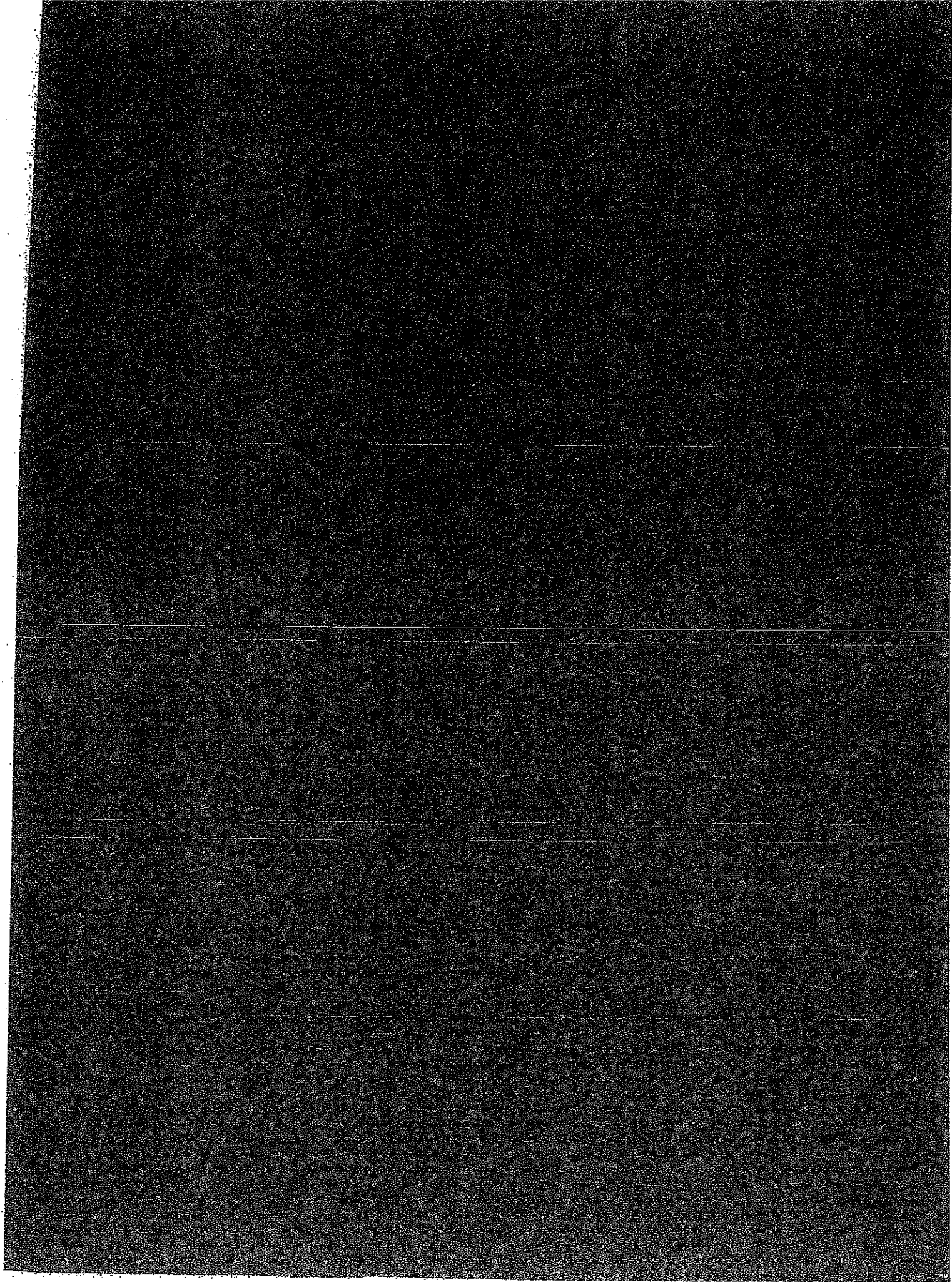
We appreciate the opportunity to provide this proposal for your upcoming equipment needs. Please call our office at (585) 419-7913 with any questions.

Sincerely,

*Michael A. Ruocco*

Michael A. Ruocco

V.P. Sales & Business Development



## **COMMITTEE REPORTS**

### **EMS COMMITTEE**

Chairman – Mr. Vaerewyck

### **ENGINEERING & PUBLIC WORKS COMMITTEE**

Chairwoman – Mrs. Romig

### **FINANCIAL, LEGAL & HUMAN RESOURCES COMMITTEE**

Chairman – Dr. DiSanti

### **PARKS AND RECREATION COMMITTEE**

Chairwoman – Mrs. Jordan

### **ZONING, PLANNING, & CODE COMMITTEE**

Chairman – Mr. Karpuzi

### **NORTH HILLS COG REPORT**

Mr. Karpuzi

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**OLD BUSINESS**

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**NEW BUSINESS**

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**SET AGENDA / Regular Business Meeting  
September 18, 2019**

**6:00 p.m. – Executive Session**

**6:30 p.m. – Regular Business Meeting**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
  - C. Tax Refunds
9. Police Chief's Report
10. Public Works Foreman's Report
11. Engineer's Report
12. Building Inspector/Code Enforcement Officer's Report
13. Report from the Parks & Recreation Board
14. Appointment: Parks & Recreation Board Vacancy
15. Authorization: Hiring of Part-time Police Officer
16. Award: C2P2 Bairdford Park Landscaping/Wall Bids
17. Award: C2P2 Nike Site Restroom
18. Set Public Hearing: Zoning Map Corrections
19. Committee Reports
20. Old Business
21. New Business
22. Set Agenda/October 16, 2019
23. Comments from the Public
24. Adjournment

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**COMMENTS FROM THE PUBLIC**

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

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**ADJOURNMENT**

I MOVE TO ADJOURN AT \_\_\_\_\_ P.M.

MOTION    SECOND    AYES    NAYES

DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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